



WEST (INNER) AREA COMMITTEE

**Meeting to be held in Stanningley Fire Station, 637 Stanningley Road, Stanningley, Leeds,
LS28 6FS on
Wednesday, 12th December, 2012 at 5.00 pm**

MEMBERSHIP

Councillors

J Harper	- Armley;
A Lowe	- Armley;
J McKenna	- Armley;
C Gruen	- Bramley and Stanningley;
T Hanley	- Bramley and Stanningley;
N Taggart	- Bramley and Stanningley;

Co-opted Members

Hazel Boutle	- Armley Community Forum
Eric Bowes	- Armley Community Forum
Kevin Ritchie	- Bramley and Stanningley Community Forum
Karen Smales	- Bramley and Stanningley Community Forum

**Agenda compiled by:
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A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 25TH OCTOBER 2012</p> <p>To confirm as a correct record the minutes of the West (Inner) Area Committee meeting held on 25th October 2012.</p>	1 - 6
7			<p>MINUTES - COMMUNITY FORUM</p> <p>To receive the minutes of the Armley Community Forum and PACT meeting held on 16th October 2012.</p>	7 - 10
8			<p>MINUTES - ALMO INNER WEST AREA PANEL</p> <p>To receive the minutes of the ALMO Inner West Area Panel meeting held on 22nd October 2012.</p>	11 - 18
9			<p>MINUTES - AREA CHAIRS FORUM</p> <p>To receive the minutes of the Area Chairs Forum held on 11th September 2012.</p>	19 - 22

Item No	Ward	Item Not Open		Page No
10			<p>OPEN FORUM / COMMUNITY FORUMS</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
11	Armley; Bramley and Stanningley		<p>WNW ENVIRONMENTAL SERVICES LOCALITY TEAM</p> <p>To receive and consider the report of the Locality Manager(West North West) providing an update on performance against the Service Level Agreement between Inner West Area Committee and the WNW Environmental Locality Team.</p> <p>The report covers the six month period from June to November 2012 (i.e. a half-year report) and sets out to give the Area Committee information of the range of functions being delivered across the area during this period against the priorities and commitments set out in the SLA, and how they are helping make a difference on the ground/at the front line.</p> <p>The report also provides an opportunity for the Area Committee to influence the service and budget planning process for 2013/14. Views on service developments and continued top priorities for Inner West are sought, particularly in light of the expected on-going financial pressures.</p>	23 - 36
12	Armley; Bramley and Stanningley		<p>INNER WEST NEIGHBOURHOODS IMPROVEMENT BOARD</p> <p>To receive and consider a report from the Deputy Chief Executive updating the Area Committee on progress made on the new inner West Neighbourhoods Improvement Programme.</p>	37 - 42

Item No	Ward	Item Not Open		Page No
13	Armley; Bramley and Stanningley		<p>WELLBEING MONITORING REPORT</p> <p>To receive and consider a report from the Assistant Chief Executive(Customer Access & Performance) providing Members with an update on the budget position for the Well-being Fund for 2012 -13 and information on two projects that are not progressing in line with expectation, and a new Well-being application for consideration.</p>	43 - 54
14	Armley; Bramley and Stanningley		<p>AREA UPDATE REPORT</p> <p>To receive and consider a report of the Deputy Chief Executive informing Members on progress against the Area Support Team's work programme and local priorities and updating Members on the development of the Citizens Panel and recent consultations.</p>	55 - 90
15			<p>DATE AND TIME OF NEXT MEETING</p> <p>Wednesday 20th February 2013 at 5.00pm at a venue to be confirmed.</p> <p>MAP OF TODAYS VENUE</p> <p>Stanningley Fire Station , 637 Stanningley Road , Stanningley , Leeds LS28 6FS.</p>	

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Agenda Item 6

WEST (INNER) AREA COMMITTEE

THURSDAY, 25TH OCTOBER, 2012

PRESENT: Councillor J McKenna in the Chair

Councillors C Gruen, T Hanley, J Harper
and A Lowe

CO-OPTTEES: E Bowes (Armley Community Forum)
K Ritchie (Bramley and Stanningley Community Forum)

38 Chair's Opening Remarks

The Chair welcomed all in attendance to the October Area Committee meeting.

39 Late Items

In accordance with his powers under Section 100B(4)(b) of the Local Government Act 1972, the Chair agreed to accept the following late information:

- Well-being application in relation to Paisley Road Bin Yard Improvement Scheme (Minute No. 54 refers)

This document was made available to the public on the Council's website prior to the meeting.

40 Declaration of Disclosable Pecuniary and Other Interests

There were no declarations of disclosable pecuniary and other interests.

41 Apologies for Absence

Apologies for absence were submitted by Councillor Taggart and Co-opted Members, Hazel Boutle and Karen Smales.

42 Minutes - 5th September 2012

RESOLVED – That the minutes of the meeting held on 5th September 2012 be approved as a correct record.

43 Matters arising from the Minutes

Minute No. 29 – Children's Services Update Report to Area Committees – Inner West

Clarification was sought regarding the number of drug offences in the inner west area. Area Management agreed to report back with this information.

Draft minutes to be approved at the meeting
to be held on Wednesday, 19th December, 2012

Minute No. 34 – Appointment of Area Committee Representation upon Leeds Initiative Area Based Partnership Groups / Corporate Carers' Group

Councillor C Gruen was confirmed as the West (Inner) Area Committee's representative on the Corporate Carers' Group.

(Councillor Lowe joined the meeting at 5.05pm during the consideration of this item.)

44 Minutes - West (Inner) Area Committee - General Purposes Sub-Group

RESOLVED – That the minutes of the West (Inner) Area Committee – General Purposes Sub-Group be received and noted.

45 Matters arising from West (Inner) Area Committee - General Purposes Sub-Group

Minute No. 2.2 – West North West Environmental Locality Team

Members highlighted the importance of ensuring that joint resources were managed effectively.

46 Minutes - Community Forum

RESOLVED – That the minutes of the following Community Forum meetings be received and noted:

- Armley Community Forum and PACT meeting – 18th September 2012
- Bramley and Stanningley Community Forum and PACT meeting – 4th October 2012.

47 Matters arising from Armley Community Forum and PACT meeting

Minute No. 4.4 – Police update

Members were informed that recent high visibility patrols had been successful in tackling street drinking and other types of anti-social behaviour.

Minutes No. 6.4 – Any other business

Members were advised that Morbaine construction was not developing the site in Armley until the supermarket development in Wortley was complete.

48 Matters arising from Bramley Community Forum and PACT meeting

Minute No 6.2 – Any other business

Members were informed that significant bulb planting was underway in preparation for Bramley in Bloom.

Draft minutes to be approved at the meeting
to be held on Wednesday, 19th December, 2012

49 Minutes - ALMO Inner West Area Panel

The Area Committee received an update on recent funding bids considered by the ALMO Inner West Area Panel.

RESOLVED – That the minutes of the ALMO Inner West Area Panel meeting held on 13th August 2012, be received and noted.

50 Minutes - Area Chairs Forum

RESOLVED – That the minutes of the Area Chairs Forum meeting held on 13th July 2012, be received and noted.

51 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

Dawn Appleyard, External Funding Officer, West North West Homes, provided the Area Committee with an update on her role, particularly in relation to partnership working and development of new projects. Members briefly discussed seeking funding to purchase a new motorbike for a BARCA youth project.

52 BARCA Youth Service Report

The Deputy Chief Executive submitted a report which provided an update on the services for young people provided by BARCA Leeds in the inner west area.

Appended to the report was information on the service's core activities, performance targets and partnership working arrangements.

The Chair welcomed to the meeting, Mark Law, Chief Executive Officer, BARCA Leeds, to present the report and respond to Members' questions and comments.

One Member raised concern about the need to develop outcome indicators in a more measurable form. It was suggested that Youth Services be requested to address this issue in its report to the December Area Committee meeting.

RESOLVED – That the report and appendix be noted.

53 Inner West Community Centre Consortium

The Assistant Chief Executive (Customer Access and Performance) submitted a report which provided an update on the current position of the two

community centres which received Area Committee funding in the inner west area.

Kate Sibson, Area Projects Officer, Environment and Neighbourhoods, presented the report.

RESOLVED –

- (a) That the report and appendix be noted
- (b) That Councillor Lowe be appointed as Ward Member representative for Armley to serve on the New Wortley Community Centre Support Group.

54 Well-being Commissioning 2013-14 and Update Report

The Assistant Chief Executive (Customer Access and Performance) submitted a report which provided an update on the budget position for the well-being fund for 2012-13 and mid-year monitoring information on projects approved in March 2012.

Kate Sibson, Area Projects Officer, Environment and Neighbourhoods, presented the report.

RESOLVED –

- (a) That the current budget position for the well-being fund for 2012-13, be noted
- (b) That the following decisions be made on projects that are not achieving their expected outcomes:
 - Community Payback Environmental Clean Ups – Decommissioned
 - Armley Target Hardening – Update on spend to be provided at the December Area Committee
 - Phoenix Park Floodlights – Continue with project
- (c) That a further £1,500 be allocated to the small grants and skips budget for the current financial year
- (d) That the progress of all projects funded in 2012/13, be noted
- (e) That the process and timescales for well-being commissioning for 2013/14, be approved
- (f) That the following decisions be made in relation to applications for well-being funding:
 - West Leeds Debt Forum – Stop Loan Sharks Campaign: Look Here – Look Ahead – £1,900 (£950 revenue from each ward) – Approved
 - Interplay Theatre Trust – Interplay Capital Build: Planning, Design and Green Audit – £7,500 capital – Approved
 - Leeds City Council – Building Maintenance Services – Paisley Road Bin Yard Improvement Scheme – £3,105 capital – Approved.

55 Area Update Report

The Deputy Chief Executive submitted a report which provided information on key services and other activities delivered in the inner west area since the last meeting in September 2012.

Kate Sibson, Area Projects Officer, Environment and Neighbourhoods, presented the report.

RESOLVED – That the contents of the report be noted

56 Date, Time and Venue of Next Meeting

Wednesday, 19th December 2012 at 5.00pm
(Stanningley Fire Station, 637 Stanningley Road, Stanningley, Leeds, LS28 6FS)

(The meeting concluded at 6.21pm.)

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Agenda Item 7



West North West Leeds Area Support Team

Combined Armley Community Forum and PACT meeting minutes

Date: 16th October 2012

Chair: Cllr Janet Harper

Present: D&H Boutle, E Bowes, B Davies, B Mason, B Holmes, R Harrison, T Maynard, Cllr A Lowe, A Parnham, B&M Brewis, P Hannah, J Ford, D Peck, K Lemm, J Lynskey, J Gill, Cllr J McKenna, M Stead, B Draper, J&J Newsome, X Chevillard, J Ramell, E Handley, P Kempster, K Sibson

1	Welcome	
1.1	Cllr Harper welcomed everyone to the meeting. Apologies were noted from Mrs Smyth, Mrs Richmond, Fr Wright, S Myers, Mr & Mrs Rayworth, B Nelson	
2	Minutes of the last meeting	
2.1	3 - When will work at Theaker Lane start? Planning permission is in place, the developer has three years to start building. 6.4 When will the Morbaine project start? The site is unlikely to be developed before the new Tesco, presently under construction in Wortley, is completed.	
3	Police update:	
3.1	Inspector Wheeler updated the forum on crime figures for the area. Burglary - 18 - down by 13 on the previous year Theft from Motor Vehicle - 17 - down by 16 Theft of Motor Vehicle - 2 - down 6 Robbery - 2 - No change	
3.2	Insp Wheeler reported on eight arrests in the local area for crimes including burglary, robbery and theft of motor vehicle. Officers stopped two individuals at 1.50am and charged them with going equipped to steal. The police are urging residents to close curtains and blinds after dark and keep a light on if going out.	
3.3	The Neighbourhood Policing Team are changing shifts in the run up to bonfire night to combat anti-social behaviour in the evenings. Officers will visit shops asking them to not sell eggs and flour to children. Test purchases for alcohol and fireworks will be carried out around Armley.	
3.4	Inspector Wheeler welcomed questions from the floor: What was the incident a couple of weeks ago in the ginnel from Station Road to Whingate, it was closed for two days? Insp Wheeler will provide the information via the police website.	
3.5	Complaints of fireworks going off by the Cedars every Sunday at around 7.30pm. Inspector Wheeler urged residents to call the non-emergency number 101 to report anti-social behaviour.	
3.6	Members of the forum asked for further information on the Police and Crime Commissioner elections. This is a new post, the Commissioner will oversee policing but will not have control of the police force, that will remain with the Chief Constable. More information is on the West Yorkshire Police website.	
3.7	What arrangements are there to remove burnt out vehicles? The number for abandoned vehicles is on the back of the agenda 0113 2224406	
3.8	Has anyone been caught for the theft of York stone reported at the last forum? No.	

3.9	Reports of vandalism and under age drinking in the Rose Garden at Gotts Park. Inspector Wheeler to ask Parkswatch and NPT officers to visit the area.	
3.10	Complaint about individuals tipping over bins and rifling through the contents on the Avaries. The police, West North West Homes and council officers are making regular visits.	
3.12	D Boutle thanked the police for a quick response to the theft of equipment from the shed at Charlie Cake Park. No-one has been caught.	
3.13	Complaint about groups drinking alcohol on Town Street. The police are aware of the issue and are enforcing the DPPO no drinking zone. A multi-agency group is trying to look at ways of tackling the problem. A survey was carried out on Town Street and nearby flats with a polish speaking police volunteer. Insp Wheeler noted that it is not always Eastern Europeans who are drinking, there are also groups of UK nationals that have been stopped and warned by the police.	
3.14	Cllr Harper thanked Inspector Wheeler for attending.	
4	Highways	
4.1	Chris Way attended to update the forum on several schemes in Armley	
4.2	Tong Road / Wesley Road - scheme to build out corners of the junction to improve visibility will start on site before Christmas.	
4.3	A Traffic Regulation Order for Hall Lane, Green Road and Wesley Road has been approved for double yellow lines.	
4.4	Armley Ridge Road / Cockshot Lane - Traffic calming measures including speed cushions and narrowed carriageway will be installed in the next few months.	
4.5	Canal Road - a refuge will be built to help traffic from the Aviaries	
4.6	It is hoped that a scheme to re-profile the Crabb Lane / Mistress Lane junction will get the go-ahead to reduce accidents.	
4.7	Questions from the floor: On the Highways improvement plan for next year, York stone slabs on the Armley Granges will be removed. Cllr Lowe asked that this work not be carried out as residents want to keep the York stone. C Way to ask the Highways Maintenance Team for clarification.	CW
4.8	Is Clyde Court in the TRO zone? Yes, there are 12 streets altogether in the zone. Notices will go up and if no objections are received, the lines will go down after four weeks.	
4.9	Can the priority on the bridge at Carr Croft be changed to favour traffic coming from Tong Road? Visibility is bad and cars come over very fast. Overgrown vegetation is also causing a problem. CW advised that traffic lights would be the ideal solution but there is no funding at the moment. He will look into the issue and report the bushes to British Waterways.	
4.10	Gelder Road needs a no exit sign at the top as people are driving onto the one way street.	
4.11	The speed bumps on Theaker Lane by Christ Church school aren't working, people slow down for the bumps and speed up between them right in front of the school, it needs a chicane especially if new houses are going to increase traffic. CW to see if a speed survey can be carried out.	CW

4.12	Trees growing over the traffic lights at Tong Road / Third Avenue make them difficult to see. CW to report.	CW
4.13	Complaint that the red surface on the new Kirkstall Road bus lane is very difficult to cycle on. It is ridged due to the way it is applied, it is not ridged for any other reason. CW to report back to the A65 team and ask for a response for the next meeting.	CW
4.14	Cars turning round don't see the one way sign on Mistress Lane. The alterations to the junction may change that.	
4.15	When will Brooklyn Street and Nancroft Mount be resurfaced? Will check and report back.	CW
4.16	Cllr Harper thanked Chris for attending.	
5	Festive Lights	
5.1	K Sibson reported that the festive lights switch on will be on Saturday 24th November from 5pm - 7pm. There will be local bands, Ronnie the Rhino, Radio Aire and fireworks.	
6	Any other Business	
6.1	Query about the work on Armley Moor and the exercise equipment. The current work is to improve the paths and seating. The council asked that the exercise equipment be installed as part of the £170,000 scheme to improve the Moor, and the Trust gave permission.	
6.2	A member of the forum reported she had received a fine from the operator of the Tesco / Wilkinson car park despite only being parked for a few minutes. After speaking to the landlord the fine was cancelled.	
6.3	The grass at Park Street used to be cut by the council but was never put on the private contract. Councillors explained that they had looked into this several times but the land is 'orphan' and does not belong to the Council. The Councillors have offered to pay for a one off cut, and will ask again about the possibility of it being adopted.	AL
6.4	Councillor Harper reminded the forum of the Remembrance Day memorial at Armley Park on the 11th November.	
7	Date and time of next meeting	
7.1	Tuesday 20th November, the start time will go back to 7pm.	

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Minute Taker:	Susan Cullerton-Wass - CSST
Date of Meeting	22nd October 2012 @ 17:30pm
Present - Area Panel Members:	Hugh Morgan-Pugh (Chair), Andy Liptrot , Jenny (Zeniada) Holt, Graham McDonald, Deanne Hodgson, Jim McKenna, Jean Paxton.
Present - Officers:	Akbar Khan - Area Performance Manager Stephen Towler – Tenant Scrutiny Officer Susan Cullerton-Wass – CSST - Minutes Dawn Appleyard - External Funding Officer.
Leeds City Council:	Chris Dickinson, Martin Lawn, David.....
Apologies for Absence:	Betty Nyamayaro,

1.0	<p><u>Meeting - Introductions</u></p> <p>Andy Liptrot addressed the meeting asking for a Resident/Tenant to volunteer to take the Chair which had been discussed with Governance, as unfortunately due to ill health John Willshaw has had to step down. Hugh Morgan-Pugh volunteered to take the Chair. Andy Liptrot then advised that he would now hold the chair until April 2013. Also at tonight's meeting, we have Representatives from Leeds City Council</p>	
2.0	<p><u>Minutes of the last meeting held 13th August 2012</u></p> <p>Minutes were read and agreed from the last meeting.</p>	

2.0	<p><u>Minutes of the last meeting held 13th August 2012</u></p> <p>Minutes were read and agreed from the last meeting. AL mentioned Training. See item 4.</p>	
3.0	<p><u>Changes to the Agenda</u></p> <p>Akbar advises that there have been one or two changes to the Agenda since they were issued.</p> <p>Item 5 on the Agenda, will now be a short presentation by Dawn Appleyard who is the WNW External Funding Officer. Akbar also states that due conflicting appointment, he will have to leave the AP Meeting early.</p>	
4.0	<p><u>Area Panel Training</u></p> <p>The panel are informed that the lack of Training will be addressed in the next few months. The training will take place over the next few months. Training will be a series of half hour sessions, the first of which will be held before December and deal with: EQUALITY & DIVERSITY, it is estimated that should in fact be delivered in November. It was also mentioned that E-Learning would be a good idea, the panel should suggest a list for E-Learning for the Next Meeting.</p>	
5.0	<p><u>External Funding by Dawn Appleyard</u></p> <p>Dawn briefly explained to the panel what her role entailed in Fundraising.</p> <ul style="list-style-type: none"> • The redevelopment of Land, particularly where there is a positive activity for youths. • There are a range of Sources such as: <ol style="list-style-type: none"> 1. The Big Lottery Funding 2. Private Businesses 3. Trust and Foundation Funding 4. Community Engagement Team may also be able to give Advice, Assistance and Sign Posting. <ul style="list-style-type: none"> • DA can assist with Identifying Funding • Creating an Application • Help with creating and maintaining relationships <p>DA would welcome any lists of ideas, for funding applications and would invite all panel members to create a list of ideas.</p>	

	<p>Continued/.....</p> <p>HM-P added that he was already aware of a major project that bidding is starting for in New Wortley, that will need external funding that as far as he know is going to be extended into next year. Please contact Dawn: dawn.appleyard@wnwhl.org.uk</p>	
6.0	<p><u>Arms Length Management Organisations Review - by LCC Mark Lawn</u></p> <p>Mark Law ran through key points of the Review, a copy of the review of the ALMOs Terms of Reference were handed out to everyone present. The Review has now been extended for one year.</p> <p>Key points are:</p> <ul style="list-style-type: none"> • Accountability • Governance • Customer Satisfaction • Financial <p>The ALMOs were created in 2003, housing is currently provided by: East North East Homes (ENE), West North West Homes(WNW) and Aire Valley Homes (AVH). All three ALMOs were graded as 2* by the Audit Commission.</p> <p>The Focus of the Review is to take a fresh look at the delivery model ensuring that we have the most effective service.</p> <p>The review will be carried out in 2 stages:</p> <p><u>Stage 1</u> will involve Staff Consultation, across all the ALMOs by December It is expected – the Executive board to receive options paper.</p> <p><u>Stage 2</u> During January – March 2013 Consultation will take place with attention on tenants.</p> <p>April - December 2013 Implementation of review recommendations.</p> <p>JM thanked LCC for the consultation and asked what the likely outcome would be.</p> <ol style="list-style-type: none"> 1. Stay as 3 Almos 2. Return back to council <p>JM also asked if central government had been involved</p> <p>Not all the money that was previously available will be there in future so there will be a economic impact.</p>	

Decisions will be based on need and it is the responsibility of LCC to look at if the ALMOs are the best way forward.

We have to ensure that tenants still have a voice whatever the outcome.

Any further updates and information will be sent to AK.

At this stage LCC representatives left the meeting.

7.0

6. Neighbourhood Improvement Programme
Chris Dickinson – LCC Area Support Team

Working on behalf of Leeds City Council targeting Inner West in particular Fairfields, Wythers and Broadleas. Target work going forward will include:

- Local Area Meetings
- Local Issues
- Working with Partners
- Working closely with Akbar

Some of the issues to be worked on are:

1. Community Issues and Security
2. Jobs, Health and Education
3. Neighbourhood Improvement Boards

Claire Warren, Richard Walker and Cllr. McKenna are also involved and will have Bi –Annual meetings.

Safety & Environmental

Litter Clearing on the estates

Creating opportunities for jobs in Neighbourhoods

New Wortley has an active community wherehas Wythers and Fairfields are extremely lacking.

LCC and Children’s services are working very close together with things like Welfare Reform and other agencies are all working together.

JMCK added there needs to be adequate funding which then needs to be prioritised.

It is pointed out that the Armley area has an higher than average Male suicide rate amongst the 35-55 age group.

There are also a number of young people not in education.

NHS services are also looking at Healthcare in these areas.

	<p>Deanne added that mental health issues in the over 35's does not get nearly enough attention.</p> <p>JMc says we need much better targeted resources in all these areas.</p> <p>We need to "Do it better together"</p> <p>Working with teachers, health workers and police toward more jobs and better health in the community.</p> <p>We are advised that updates are sent to Senior key people such as Claire Warren, Richard Walker and Mick Parker.</p> <p>AL requested that we should receive at least a summary report at each Area Panel meeting.</p> <p>Briefing notes were issued from Chris</p>	
<p>8.0</p>	<p><u>7. Capital Expenditure</u></p> <p><u>7.1</u> Akbar apologises that the full report has not been included and that he will escalate this.</p>	
<p>9.0</p>	<p><u>8. Customer Involvement</u></p> <p><u>8.1 Area Panel Bids</u></p> <p><u>AP09-2012 Wharfe Valley Cat Protection</u></p> <p>AK at the moment one area panel has declined the bid and the other panel is waiting for an outcome from Inner West before making a final decision. DECLINED The panel does not believe that it meets the criteria required for Area panel.</p> <p><u>AP19-2012 Landseer Road</u></p> <p>Bid to supply Fencing around three blocks of cottage style flats nos. 6-28 This will discourage dog fouling in the area. Cost 5049.07 APPROVED.</p>	

AP32-2012 Poplar Way Verges

This is a resubmitted bid that was brought to area panel in August and approved for £3,500, this an updated bid due to cost differing from quotes received. An additional £3,500 is required bringing the total to £7K.

APPROVED.

AP39-2012 Westerly Rise

Tenants in the area have been consulted and should benefit around 100 tenants in the area – Fit approx 30m meters of fencing which would be fixed to the existing wall. **APPROVED.**

AP40-2012 Broadlea Grit bins

To supply Grit bins to Broadlea Estate, caretakers will grit the area. A lot of the estate is difficult to get around in bad weather £500.00 **APPROVED.**

AP54-2012 Wortley Community Centre

To supply and fit lighting to The New Wortley Community Centre which would reduce the need for the PCSO's patrolling the area along with reducing the amount of time Out of Hours spend patrolling the area, plus it should increase the numbers of the public using the centre £1019.00 **APPROVED.**

AP63-2012 Armley Christmas Lights

Application towards the cost of staging the event now in its 3rd year, it is estimate around 300 people will be in attendance and will enhance community spirit. £500.00 **APPROVED.**

AP64-2012 A Frame Broadlea Terrace

This is intended to stop Motorcyclists and deter fly tippers thus reducing tipping cost, AL wants this to be subject to Wheel Chair Access. £1500.00 **APPROVED subject to wheelchair access.**

AP70- 2012 Burnsall Court – Improvement to facilities

To improve communal areas and facilities to Burnsall Court which finds itself in a shabby state, A conservatory as well as an extension to the garden which needs planters to improve outlook. The decorating communal areas, plus a cooker.

All works (5650.00) **APPROVED.**

Conservatory (1200.00) **DECLINED** it was suggested that this could be presented at a later date and may be suitable for match funding.

AP71-2012 Burnsall Grange Walkway Improvements

To improve the communal area for both tenants and visitors to the area by repairing the steps at the side of Burnsall Grange and refurbish the walkway and stairwell that up to the Croft from the Grange. (£10500.00) **APPROVED.**

AP72-2012 Summerfield Place Flat complex

To install two bin storage and recycling sites on the side of the complex. This will benefit the residents but it will also make it easier for refuse collectors who do not have a good access point currently, the current site outside the main entrance, the bins present a highly offensive odour in summer months, it is hoped that through recycling, residents will take more responsibility for their environment. (£8,000.00). **APPROVED.**

AP78 -2012 Clyde Walk Footpath

The path runs from Copley Street to Canal Street through the New Wortley Estate and serves approximately 600 households. (£50,000.00)
DECLINED The project is considered as too big for area panel to consider, and there would be insufficient funding.

10.0 8.2 Update on previous bids

Sharon Guy has requested £1500.00 from each of the area panels (subject to funds being available) for Fire Retardant Mats. The panel do not agree with this request on the basis that they are likely to be stolen.

11.0 8.3 Community Engagement and Inclusion Team Reports

Stephen Towler briefly went through the summary of the reports which had already been presented to the panel.
Area Representatives have been consulted, on the new draft guide produced for them and what they should expect from WNWHL.

Involvement with TRA's Tenant and Residents associations providing advice and support to the groups.

12.0 10.1 Any other business

10.2 Next years' meeting date will be provided at the next meeting.

11.1 Date and time of next meeting

10th December 2012 at 5.30pm Westfield Chambers

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Agenda Item 9

**Area Chairs Forum
Friday 11th September 2012
West Room, Civic Hall**

Attendance:

Councillors: P. Gruen (Chair), G. Hyde, G. Wilkinson, A. McKenna, J. Akhtar, P. Wadsworth, J. McKenna, J. Jarosz

Officers: J. Rogers, K. Kudelnitzky, R. Barke, S. Mahmood, J. Maxwell

Minutes: S. Warbis

Attending for specific items: Cllr J. Blake, K. Morton, D. Allen, H. Freeman, A. McMaster

Item	Description	Action
1.0	Apologies	
1.1	Cllr G. Hussain, Cllr A. Gabriel, Cllr K. Bruce, Beth Logan.	
2.0	Minutes and Matters Arising	
2.1	The minutes of the previous Area Chairs Forum meeting on 13 th July 2012 were agreed as an accurate record.	
2.2	<u>5.5 of previous minutes – Review of Area Working – Next Steps</u> Regarding community engagement, Chris Dickinson is linking in with Matt Lund and Jenny Hill to look at ways of optimising engagement of members of the citizen's panel within local areas. Recruitment to the citizen's panel is progressing well however there are difficulties in certain areas of the city and amongst certain demographic groups.	
2.3	<u>6.1 of previous minutes – Equality Improvement Priorities 2011-2015</u> Work is ongoing between Lelir Yeung and the Area Leaders on developing Equality Improvement Priorities for localities.	
3.0	Youth Service Review	
3.1	Cllr. Judith Blake (Lead Executive Member Children's Services), Ken Morton (Head of Service Young People and Skills) and Damian Allen (Consultant - NOHA Associates Ltd) attended to provide an update on the review of Youth Services.	
3.2	Cllr Blake introduced the item by saying that although some members are pleased with youth service provision, some members have expressed concerns. The aim is to provide the widest youth provision within the resource envelope and Area Committees and Area Support Teams will be key in bringing proposals forward. Leeds City Council is committed to maintaining its influence over youth services, which is not the case in all authorities, and it is hoped that a report will go to Executive Board in November detailing proposals.	
3.3	Damian Allen has been brought in as a consultant to carry out an independent assessment of challenges facing the Leeds "Youth Offer" to be used in developing proposals for a review of the service.	
3.4	Damian Allen gave a comprehensive presentation detailing a series of findings and propositions drawn from interviews with a range of stakeholders including; elected members, senior council officers, youth offer partners, providers, staff, secondary and primary school councils and young people in youth offer settings.	
3.5	Areas covered within the presentation included:	

- Universal and targeted provision
- In house and external commissioning
- Age range for the Youth Offer
- Links between Area Committees and Clusters
- Local devolvement of funding
- Performance and quality monitoring
- Review of service structure and job roles

3.6 In the debate that followed Area Chairs expressed an interest in having more access to funding at a local level but that they needed more details over what funding is available and what can be devolved. There was general support for increasing the use of school facilities but it also needed to be recognised that this would not meet the needs of all areas.

3.7 The question was raised as to which budgets were being considered as part of the review. It was stressed that all youth offer budgets were on the table, although it needed to be recognised that a large proportion of resources are tied up in staffing and it may take longer to implement changes in this area, as part of any recommendations. It was hoped that some funding for “places to go, things to do” activities could be reorganised by April 2013 but that wider restructuring is unlikely before 2014/15.

3.8 It was felt that Area Committees would need to have further influence over the review and any proposals emanating from it. It was suggested that a working group of selected Area chairs should be set up to look at the youth offer.

KM

4.0 Environmental Delegation SLA2 Feedback

4.1 Helen Freeman attended with a report summarising feedback from Area Committees around the approval of SLA2 by all Area Committees in June / July.

4.2 While SLA1 gave changes to street cleaning schedules and the focusing of resources locally, the discussion has now moved from cleansing to enforcement. Locality managers are having conversations with Area Chairs regarding the restructuring of enforcement teams, and discussions are ongoing with staff and unions.

4.3 The aim is to strengthen the approach locally to include cleansing, enforcement and education. There is also evolving work to strengthen links with parish councils, voluntary groups and businesses and build a joined up approach to environmental issues locally.

4.4 SLA2 shows a maturing of SLA1 but it was acknowledged that this was an evolving picture. The ability for Area Committees to hold the service to account relies on good performance information from the service, and this is better in some areas than in others. There is also an expectation that there should be better coordination between partners within the local authority. There is the potential that findings from the budget plus exercise currently being carried out may lead to service reorganisations and potentially more services becoming devolved.

4.5 The ongoing restructure of environmental enforcement is wide and deep and is causing some concern amongst staff members. It was pointed out that the review was not about saving money, would not impact on the locality team budgets and would not lead to a reduction in frontline staff. The review is looking at the roles of local staff. Currently there are 7 differing job descriptions and the intention is to streamline this to 2 roles that will be able to carry out a wider range of duties including enforcement. There will also be increased supervisor capacity to quality assure performance and have more contact with staff.

4.6 Concerns were raised by Area Chairs over the speed of the restructure and the

impact that this is having on staff. There were also concerns expressed about a potential reduction in environmental health officers. Helen Freeman stated that staff had been given a full month for consultation and had been given notice when this would commence. Trade Unions had been involved in the process which was still ongoing. Environmental Health Officers did not fall within the remit of the restructuring of local teams, however there may be amendments to their job descriptions going forward, although they would still have an environmental health remit.

- 4.7 There was praise for the links that have been established with the environmental service Locality Managers but it was felt that some of the Environmental Sub Groups could be more effective. This was a matter for individual Area Committees and particularly Area Chairs to address.
- 4.8 There was a general satisfaction with the direction of travel for SLA2 and there was a feeling that the service had been transformed. There was a feeling that there was more honesty within the service regarding service provision, but it was also stressed that the Area Committees needed to individually hold the service to account and maintain their monitoring role.

5.0 Community First Update

- 5.1 Anne McMaster attended with a report providing an update on the development of the Community First programme in Leeds.
- 5.2 Community First panels have been set up in all of the areas that they should have been and are receiving good support from elected members and area teams. Local Authorities are not encouraged to become too involved with panels however they can provide assistance if the panels request this. In most cases panels are linking with the local authority.
- 5.3 For year one all panels have accessed practically all of their funding. Year two funding is starting to be available but future funding will be dependant on panels having a Community First Plan in place by 31st March 2013. Guidance on developing these plans is expected shortly.
- 5.4 Community Organisers are now in place and should be deployed to support communities shortly.
- 5.5 Area Chairs commented on the differing involvement of elected members with panels in different areas. Some panels had invited members onto them, some had established links with members, and some had excluded members entirely. It is down to the discretion of the panels themselves how much contact / coordination with elected members and council departments they have.

6.0 Wellbeing Mid-Budget Update

- 6.1 Cllr Gruen stated that the levels of under-spend of wellbeing funds at the end of last year will not be acceptable this year in the current climate. Area Chairs and Area Leaders need to have discussions about how to utilise their budgets this year.
- 6.2 There needs to be an understanding of what is happening to existing commitments and where blockages are occurring in releasing funds. There also needs to be a plan in place to re-assign committed funding where it is clear that it will not be spent in the current financial year.
- 6.3 It was pointed out that some Area Committees had used wellbeing funds to support posts dealing with new emerging areas such as neighbourhood planning and this might be a route that other Area Committees might want to take.
- 6.4 It was suggested that there needed to be a detailed look at all individual cases where funds have been allocated and not spent and that action plans needed to

be put in place to resolve issues.

- 6.5 It was pointed out that in some areas there are issues over funds allocated to wards not being spent, and that Area Chairs had a role in encouraging those wards to release money. It was stressed that wellbeing funds needed to be spent wisely and appropriately.

7.0 Area Working Review

- 7.1 James Rogers gave a verbal update on progress to date for the Review of Area Working.
- 7.2 Many issues had been raised during the series of member drop in sessions held in August and early September. These included areas relating to geography, finance and service delegation / influence. These had been fed into the All Party Working Group (APWG) who had come to a view on a number of options.
- 7.3 The APWG have recommended that the current formula for distributing wellbeing funds based on 50% per capita and 50% on deprivation is the appropriate formula and that this should remain in place. Work is continuing regarding other funding streams to identify how a locality perspective should influence the distribution and control of new funding streams.
- 7.4 The view from the member consultation, and confirmed by the APWG, is that current boundaries are appropriate and that there is no need to make changes where they are not needed. There was however an issue identified with the West Inner Area Committee covering only 2 wards and proposals are being developed to tackle this issue.
- 7.5 There were also issues raised regarding the links between Area Committees and clusters and a need was identified to strengthen the role and influence of Area Committees in this respect.
- 7.6 The issue of influence over services at a local level has been high on the agenda and there is a desire among members to increase influence over a number of services. The APWG discussed this at some length and felt that some prioritisation was needed. The areas given priority were:
- Youth Services
 - Jobs and Skills
 - Neighbourhood Planning

There was also a recognition that the existing delegation for community centres was in need of some attention and that the current review of community centres needed to be closely linked with the review of area working.

- 7.7 Concerns were raised that only 35 members had attended the drop in sessions, although it was pointed out that consultation with members will also take place through other routes. It was pointed out that certain wards had not had any member participation in the consultation so far. The APWG had so far formed a consensus on most of the issues being addressed.
- 7.8 A set of recommendations are due to be taken to the executive board in November with the aim to implement in April 2013.

8.0 Any Other Business

- 8.1 There was no other business.

9.0 Date of Next Meeting

- 9.1 Friday 2nd November 2012, 09:00 – 11:00, West Room - Civic Hall



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Report of Locality Manager (West North West)

Report to Area Committee (Inner West)

Date: 12th December 2012

Subject: Environmental Services - Six Month Performance Update on the Service Level Agreement

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):		
Armley		
Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of the main issues:

This report provides a half-year update on performance against the Service Level Agreement (SLA) between Inner West Area Committee and the West North-West (WNW) Environmental Locality Team. It covers the period from May to November 2012. Whilst good progress has been made in terms of general service delivery in the first six months of the current SLA, more focussed and targeted work is required with partners in the agreed priority areas of New Wortley and the Broadlea.

Recommendations:

That the Inner West Committee note the report, comment where progress in delivering the SLA is good/not so good and identify any service developments/priorities it would like to see included in service planning for 2013/14.

Purpose of this report

- 1 This report provides an update on performance against the Service Level Agreement between Inner West Area Committee and the WNW Environmental Locality Team.
- 2 This report covers the six month period from June to November 2012 (i.e. a half-year report).
- 3 The report sets out to give the Area Committee information of the range of functions being delivered across the area during this period against the priorities and commitments set out in the SLA, and how they are helping make a difference on the ground/at the front line.
- 4 The report also provides an opportunity for the Area Committee to influence the service and budget planning process for 2013/14. Views on service developments and continued top priorities for Inner West are sought, particularly in light of the expected on-going financial pressures.

Background information

- 5 At its meeting of 30th March 2011, the Executive Board approved revisions to the Area Committee Function Schedules to include a new delegated responsibility for Street Cleansing & Environmental Enforcement Services.
- 6 The delegation makes clear the responsibility of Area Committees to negotiate, develop and approve a Service Level Agreement (SLA) with the service that achieves as a minimum, the service standards set by Executive Board. The SLA should determine the principles of deployment of the available resources by:
 - 7 the identification of priorities for service delivery annually (both geographical and in terms of types of services delivered)
 - 8 the agreement of the most appropriate approaches to be taken to achieve local environmental cleanliness and quality.
- 9 Services included in the delegation are:
 - Street cleansing (mechanical and manual);
 - Leaf clearing;
 - Litter bin emptying;
 - Gully cleaning
 - Graffiti removal
 - Needle removal
 - Ginnel clearance
 - Dog warden services (excluding responsibilities for dangerous dogs);
 - Littering & fly-tipping regulation;
 - Domestic & commercial waste (storage & transportation issues);
 - Highways enforcement (abandoned & nuisance vehicles, A-boards on pavements, mud on roads and placards on street furniture);
 - Graffiti enforcement; and
 - Overgrown vegetation controls.
- 10 To enable this to happen, a restructuring of the previous Streetscene service was undertaken and completed by September 2011. Importantly this separated out the local street cleansing functions from the city's refuse and recycling functions and created for

the first time local supervisory/support roles for a key front line service. At the same time, Environmental Action Teams that had previously just focused on enforcement and regulatory practices were brought together with the street cleansing function to create new Locality Teams.

- 11 This “enforcement” element of the Locality Team is currently undergoing a restructure to rationalise the various grades/posts and modernise/strengthen the job descriptions to better reflect the needs of Area Committees identified through the locality based/focused work so far. This is planned to be completed by Christmas 2012.
- 12 The delegation of the specified environmental services to Area Committee means that the majority of service resources, mainly staffing, are devolved to a locality level to a Locality Manager. These resources are organised into three wedge based teams for East North-East, South South-East and West North-West, aligned to Locality Teams. The Service Level Agreement sets out the how those resources will be used to meet the requirements of each Area Committees in order to achieve the outcome of clean streets.

Main issues – performance against the SLA commitments

- 13 The SLA sets out how the service will be developed, organised and delivered in four key sections. Progress over the first six months of the current SLA against each section is summarised below and referred to in the appendices:

Delivering Service Principles and Priorities

- 14 Appendix A provides an update on progress in implementing the SLA. This includes a summary on what we have been doing to change the way the service delivers, to increase efficiency and become more responsive to local needs and update on progress actually delivering the different strands of service activity.
- 15 Appendix B provides an analysis of the service requests, legal notices and fixed penalty notices dealt with by the enforcement and regulatory staff in the three Inner West wards during this reporting period.
- 16 A key performance measurement is how many mechanical sweeping blocks have been scheduled and how many we have actually managed to complete in the reporting period. This is a summary for Inner West which includes road sweeping and path-sweeping:

Ward/Area	June 2012 - November 2012	
	No of blocks scheduled	No of blocks completed
Armley	250	208
Bramley & Stanningley	184	143
Inner West Area	434	351

- 17 The main reasons for the number of missed blocks has been a lack of cover for leave, sickness and carry-over of in lieu days awarded as part of the return to work agreement – this is due to an on-going pressure on over-time budgets.

Outcomes and partnership working

- 18 The locality team continue to develop strong working relationships with key environmental services delivery partners including West North West Homes, Parks & Countryside, LCC Highways and Continental Landscapes. The service has now firmly embedded the principle of cleansing waste/ rubbish from all council land regardless of departmental ownership wherever possible. A pilot programme of joint working is being launched in the New Wortley area with WNW Homes and key partners in the New Year to test out and extend principles of how staff/ resources can be effectively shared and tasked to focus on common local priorities SLA priorities. The service is continuing to work with Parks & Countryside and is currently identifying how their staff and ours can support each other better in terms of litter-bin emptying and litter-picking (Parks staff on streets and vice-versa at weekends) where this is mutually viable. Joint work with Continental Landscapes has gone very well this year despite the 'teething' problems with the grass-cutting contract earlier in the year due to high levels of rainfall. Our staff are using lane and road closures provided by Continental to clean and service problematic arterial routes, in return our staff are removing litter gathered by Continental staff and sweeping roads once their cuts are complete.
- 19 We have recently being working closely with the Bramley Forum member on the area committee to identify key problem environmental sites across Bramley ward - whilst this work has initially focussed on cleansing and vegetation control responses we will be escalating the focus to enforcement activity once priorities have been established.
- 20 Revised versions of neighbourhood surveys measuring levels of litter and detritus have been taking place across the city since late November/early December 2011. These were initially planned as quarterly but have been revised to half-yearly as they were considered too resource intensive/costly for the value of the data. Following consultation with Elected Members about the measure of street cleanliness (National Indicator (NI) 195) and it's usefulness at a local level, this is now carried out on a citywide basis only. The latest figure for citywide cleanliness indicates that 91% of sites surveyed were at a satisfactory level of cleanliness.
- 21 The city's citizen panel is currently being asked a variety of questions relating to council performance – one of which is around satisfaction about the environmental condition of neighbourhoods. At the time of producing this report the results were not available and will therefore be reported through the Environmental sub group at a later date.
- 22 The Locality Manager continues to use the judgement of the ward members/Area Committee and feedback from residents groups, key partners such as the ALMO and ward forums to assess whether satisfaction levels are acceptable and where outcomes need improvement.

Accountability and Member Influence

- 23 The Locality Team ensures senior manager representation at ward member meetings. The meetings provide opportunity for members to be consulted on priorities/issues in their wards and for these concerns to be tracked. Discussions on how sweeping routes could be altered and where new litter bins could be best placed have also taken place. Locality Team staff and the Locality Manager attend also attend a number of community forums and residents meeting to further enhance local influence on service delivery.
- 24 The area committees General Purposes Sub-group meets regularly and considers/raises services issues with the Locality Manager. It also receives updates and challenges other

services that have an influence on the environmental condition of the area, such as WNW Homes, LCC Highways, Park & Countryside and Continental Landscapes. The group ensures there is appropriate coordination in place between the Locality Team and these services.

- 25 Individual ward members are referring issues direct to the Locality Team where they are deemed a significant issue that need a quick response. Feedback from Members continues to be positive - most cleansing issues are being responded to and resolved quickly. There are some issues though that Members feel are not always being responded to quick enough, for example requests for new litter bins, ginnel clearance that required cutting back of vegetation and programmed enforcement work.
- 26 The Locality Manager has also been working directly with local residents groups particularly in New Wortley, the Whythers, Fairfields, Broadlees and across Bramley to tackle very local environmental problems. Feedback from these groups continues to be positive, with particular improvements reported in responses to reports of gully blockages and cleansing issues.

Resources and Staffing Issues

- 27 Work continues on staff engagement and improving industrial relations with the 77 strong cleansing staff and 13 enforcement staff – each member of staff has now had a performance appraisal linked to an individual training and development record. The Locality Manager has developed an extensive staff engagement plan designed to encourage and enhance opportunities for staff dialogue for a workforce that largely works out on-site – this includes all service managers and supervisors being required to meet each member of staff to understand their roles fully and support them to improve the ways in which they are delivering the service.
- 28 Staff sickness and absenteeism has improved on last year but work is still required to provide more stringent sickness management across the team to ensure staff progressing through the sickness stages in the Councils absentee management process.
- 29 The number of grievances in the team and need for formal management instructions and disciplinary action has also reduced over the last 6 months – this is due to a largely to better communication and locality management and supervision arrangements.
- 30 The WNW Locality Manager is currently leading city-wide work on the procurement of a new mechanical cleansing fleet - a city-wide business-case is currently being developed to establish the best model to procure a contract for supply, a further update will be provided to members via the area committee's sub-group.
- 31 The service is continuing its efforts to improve productivity via initiatives such as the use of local skips to minimise tipping times for mechanical cleansing drivers and reviewing staff starting and finishing locations in order to maximise cleansing/ service delivery time and minimise time spent travelling to and from the depot.
- 32 The service remains on-target in terms of budgetary expenditure and performance at the end of period 7 of the financial year. There is a pressure on agency and overtime budgets which is being closely managed and monitored.

Equality and Diversity / Cohesion and Integration

- 33 A key principle of locality working and the Service Level Agreement is a focus on delivering the best outcome for residents across the area, so that the streets and neighbourhoods in which they live are of an acceptably clean standard. This principle underpins equality and community cohesion, seeking to bring neighbourhoods with poor environmental quality, up to an acceptable standard, whilst improving all areas of Leeds.

Council Policies and City Priorities

- 34 The delegation of environmental services to Area Committees, via an approved Service Level Agreement, will significantly contribute towards the Stronger Leeds section of the new Safer & Stronger Communities Plan 2011-15. By delivering services at an Area Committee level, the priority to *'ensure that local neighbourhoods are clean'* will be much more achievable.

Resources and Value for Money

- 35 There are no resource implications.

Legal Implications, Access to Information and Call In

- 36 There are no legal implications - the report contains no information that is deemed exempt or confidential.

Risk Management

- 37 There are no risk management implications within this report.

Recommendations

- 38 That Inner West Area Committee note and comment on:
- a) what aspects of the service they feel are working well and delivering against the commitments made in the SLA;
 - b) what aspects of the service they feel are not working as well as they should against the commitments made in the SLA and would like to see improvements made;
 - c) what the Area Committee's views are, what the key service developments and continued top priorities for Inner West should be in planning for 2013/14, particularly in light of the expected on-going financial pressures.

Background documents

None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

APPENDIX A - SLA UPDATE – INNER WEST LEEDS

Service Principles and Priorities:

1. The service has been working to improve delivery outcomes across Inner West Leeds - in the last six months we have worked with numerous residents groups across each of the 2 wards to trial different approaches to cleansing and enforcement.
2. We have now met with all elected members in the area and identified priorities for each of the 3 ward plans which underpin the SLA - key areas of focus include more enforcement work on overgrown vegetation across the area, litter patrols and enforcement activity around the high schools in the area, developing an approach and technique to remove build-up of moss from pathways, the closing-off and cleansing of key high-speed/ country roads such as Leeds & Bradford Road, cutting back weeds/ verge encroachment on pathways, better joint working and service delivery with the ALMO and Parks & Countryside and supporting residents forums such as the Bramley Forum, Armley Forum, and the Coal Hill residents forum to better influence the service and the deployment of team resources.
3. The service is delivering through outreach and engagement at local community facilities - we currently hold a weekly locality session at New Wortley Community Centre where a number of environmental and broader neighbourhood issues have been identified and resolved through enhanced cleansing and environmental enforcement work.
4. The service is working alongside other partners to provide more focus and impact in New Wortley and on the Broadlees – this work will include a understanding of what resources are currently being deployed into the neighbourhoods by the ALMO, Parks & Countryside and the Grounds Maintenance contractor in order to ensure different parts of the Councils environmental services operations are sharing common priorities though joint tasking.
5. The service is currently delivering it's annual leaf-clearance service but it is being done differently this year - through a variation to the existing grounds maintenance contract with Continental Landscapes they have provided the labour-force to accompany our hired drivers on the adapted refuse vehicles that undertake the de-leafing work. The agreement will run for 17 weeks to the end of January 2013. There are mutual benefits/outcomes not least that we will keep 8 people in a full time job that would otherwise have been laid off and consequently their skills and experience are retained by the company which helps come the new cutting season in 2013. A full evaluation report of leaf-clearance will be submitted to sub-groups in the new year
6. The service has used area committee well-being commissioning funds to provide enhanced services such as additional litter bins but a proposal to use Community Payback Teams to deliver environmental improvements was not progressed due to lack of capacity in the probation service.

Education and Enforcement:

7. Enforcement work and dog-control work continues to be provided Monday to Friday from 7am to 7pm – evening/ early morning and weekend work is provided by prior arrangement. The majority of enforcement work in ONW involves responding to requests to service via the contact centre or increasingly from residents and ward members directly.
8. Key local enforcement priorities have now been identified by ward members. Resources are now being allocated to supporting enhanced enforcement work on these priorities which include:
 - Work with the High Schools on littering education,
 - Dog fouling awareness and control audits,
 - Grass verge enforcement policy development,
 - Bin-yard cleanliness and control in the Bardens, Whingates and Claremonts,
 - Overgrown vegetation,
 - Bins on streets,
 - Better signs and deterrent to dog-fouling,
 - Priority ginnel clean-up and enforcement plan,
 - Environmental audits and litter/ dog-fouling patrols in the two town centres Landseers, Broadlees and New Wortley area.
 - Addressing known problem sites through joint-up enforcement work with planning such Mikes Carpets, former Theaker Lane Medical Centre and the former West Leeds family learning Centre site
9. The service has delivered a major bin-yard and clean-up scheme in the Bardens and surrounding areas. It has also worked to raise awareness of problems associated with dog-fouling in this area and is actively monitoring the Bardens for dog-fouling – this approach will be repeated in other priority location across the area. The service has recently secured a major prosecution against a persistent offender in Farnley for unsupervised dogs - a fine of £1000 was paid by the dog- owner.

Cleansing:

10. **Mechanical Path and Road Sweeping-** we continue to provide weekly, 3 weekly, 6 weekly and 12 weekly mechanical sweeping across the two wards in inner west - work cycles are based on an 8-day week - this enables an extra day of 'spare' capacity to be programmed in which allows the service to recover days lost due to leave, sickness or vehicle breakdown. One particular positive change over the last 6 months has been the introduction 4x weekly mechanical sweeping of key town centres across outer west This means that Armley Town Centre and Bramley Town Centre/ parts of Stanningley Road are now swept first thing every Tuesday, Thursday Saturday and Sunday.
11. **Manual Litter Picking** - continues to be undertaken on pre-set routes - there are currently 2 manual litter pickers covering neighbourhoods in inner west. each day of the week across Armley and Bramley- a number of litter picking routes have been altered and diverted across the area due to member and resident feedback.

12. **Litter Bins** - are currently emptied and the immediate vicinity checked for cleanliness by one of the teams three litter-bin crews. We continue to meet the SLA commitment that all bins will be emptied without any over-flowing and that frequencies of visits will be adjusted to ensure this commitment is met. Over the last six months 10 additional litter bins have been installed across the inner west– a further 10 bins have been ordered for the area and will be installed over the next few weeks after consultation with residents and members.
13. **Fly-tipping and bulky item teams** - the service continues to deploy its 2 fly-tipping crews across 7 days. The crews work largely on reactive basis following requests for service from the contact centre or increasingly from residents and member directly -they also monitor regular hot-spot areas proactively across outer west such as Theaker Lane (area near Wilkinsons), Pollard Lane and sections along the Leeds and Bradford Road. These crews have been successfully used in a flexible way over the last 6 moths to meet SLA commitments across inner west ,for example, one of the crews is now dedicated to support to the leaf-clearance programme across the area as well as being equipped to cut back and remove over-grown vegetation which is an SLA priority. These crews are also used across the area to support additional clean-ups and ginnel clearance activity.
14. **Gulleys** - we continue the service the circa 52,000 gullies across WNW Leeds using 2 dedicated crews over 7 days. The crews work on a ward programme basis in the following order: Pudsey, Armley, Bramley Farnley & Wortley, Bramley & Stanningley, Calverley & Farsely, Guiseley and Rawdon, Otley & Yeadon, Kirkstall, Horsforth, Adel & Wharfedale, Weetwood - they are currently working in Bramley and it is anticipated that each ward can take up to six weeks to complete - one of the 7 days is used for member/ referral reactive activity across WNW. The programmed work is supported by a city-wide wet-spot team which covers known flood/ wet-spot areas and all beanie-blocks. Over the last 6 moths we have worked with highways to develop protocols around reporting and mapping collapsed gullies across outer west and have identified priorities for capital spend to repair key gullies.
15. **Graffiti Removal** - the team currently manages the city-wide graffiti team – we have 2 crews working 7 days a week across the city - we aim to remove all offensive graffiti within 24 hours of receiving reports. The team are also deployed to proactively remove graffiti in known hot-spot locations which includes Armley Town Street and streets around Bramley Shopping Centre.
16. **Bush & Ginnel Team** - a number of referrals for each of the wards have been made for to the bush and ginnel team - these form part of the on-going ginnel cleansing work via ward member and sub-group meeting - the locality team now visits key ginnels for cleansing purposes across inner west and work with Parks & Countryside, West North-West Homes and the Bush and Ginnel Team to cut-back overgrown vegetation across ginels in inner west – this is an area which requires further improvements and better joint working by the service with WNW Homes and Parks & Countryside.
17. **Needle Team** - we continue to make referrals for needle removals across inner west to the city-wide needle team.

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APPENDIX B

INNER WEST - Service requests received 11th June 2012-16th November 2012

DESCRIPTION	TOTAL	ARMLEY	BRAMLEY & STANNINGLEY
Abandoned Caravan/Trailer	1	1	
Abandoned Vehicle	6	4	2
Advice re Dog	1		1
Bin not Returned	13	10	3
Bulky request	1	1	
Cellar Grate	6	6	
Commercial Premises Duty of Care Inspect	2	2	
Commercial Waste Issues	8	8	
Complaint against service - delay	1		1
Damage to Highway	2	1	1
Dead Animal Removal	9	7	2
Dog Fouling	16	13	3
Dog Fouling Enforcement Signage Request	12	8	4
Dog Fouling General Area	5	2	3
Dog Fouling Specific Address	1	1	
Domestic Waste Issues	45	42	3
Drainage	12	6	6
Fly Tip streets	204	154	50
Flyposting	1		1
Flytipping	86	61	25
Footpath Sweeping	13	8	5
Ginnel	8	6	2
Graffiti	27	7	20
Gully	21	9	12
Housing - Defect	2	1	1
Housing - Dirty	2	1	1
Housing - Vacant	3	3	
Illegal Advertising	2	1	1
Illegal Vehicle Crossing	1		1
Leafing	3	2	1
Litter Bin Empty	6		3
Litter Bin Repair	3	1	2
Litter Bin Request	3	1	2
Litter Complaint	28	15	13
Litter Problems	4	3	1

Mud etc on Road	2	2	
Nuisance - Accumulation/Deposit	14	9	5
Nuisance - Light	1	1	
Nuisance - Other	8	5	3
Nuisance Vehicle	1		1
Obstruction	6	2	4
Odour - Agricultural	1		1
Odour - Industrial	1	1	
Odour - Other	9	4	5
Overgrown Vegetation	68	48	20
Road Sweeping	11	6	5
Rodents	12	12	
Smoke from Bonfire	12	4	8
Street Cleansing Quality	1		
URGENT - Drainage	1		1
Vehicles for Sale	1	1	
Verge or Pavement Parking	2	2	
Waste in Gardens	38	27	11
TOTAL	743	509	234

LEGAL NOTICES SERVED

LEGAL NOTICES	TOTAL	ARMLEY	BRAMLEY & STANNINGLEY
EP46 - Domestic Waste Issues	16	16	
HW154 - Overgrown Vegetation	4	2	2
PD4 - Rodents	3	3	
EP4647 - Domestic Waste Issues	2	2	
EP80 - Waste in Gardens	2	1	1
EPA92A - Domestic Waste Issues	2	1	1
EPA92A - Flytipping	2	2	
EPA92A - Waste in Gardens	2	2	
HW143 - Obstruction	2	2	
HW180 - Cellar Grate	2	2	

BA59 - Housing - Defect	1		1
EP34_5 - Commercial Waste Issues	1	1	
EP46 - Waste in Gardens	1		1
EP80 - Commercial Waste Issues	1	1	
EPA92A - Commercial Waste Issues	1	1	
HW132 - Illegal Advertising	1		
HW143 - Illegal Advertising	1		
LG29 - Housing - Vacant	1	1	
PD4 - Housing - Defect	1	1	
PD4 - Waste in Gardens	1		1
TOTAL	45	38	7

No prosecutions have been undertaken during this time frame. 2 Fixed penalty notices have been issued in relation to commercial waste.

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Report author: Kate Sibson

Tel: 3367871

Report of : Deputy Chief Executive

Report to : Inner West Area Committee

Date: 12th December 2012

Subject: Inner West Neighbourhoods Improvement Board

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley Bramley & Stanningley		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

Summary of main issues

1. There are four neighbourhoods in the inner West area that are classified as among the most deprived in Leeds according to the index of multiple deprivation, these are Broadleas and Fairfield in Bramley and Stanningley ward and New Wortley and Wythers in Armley ward.
2. In June, the Area Committee approved the establishment of the Inner West Neighbourhoods Improvement Board to better co-ordinate services to improve outcomes for people living in these neighbourhoods.
3. The Neighbourhoods Improvement Board has now met, and new Neighbourhood Partnerships are replacing the former LAMP multi-agency meetings. A launch event is planned to engage with front line managers and set priorities for a new Neighbourhoods Improvement Plan (NIP).

Recommendations

4. The Area Committee is asked to:
 - Note the content of this report

1 Purpose of this report

- 1.1 This report updates the Area Committee on progress made on the new inner West Neighbourhoods Improvement Programme.

2 Background information

- 2.1 Area Committees in Leeds have the delegated function of Neighbourhood Management Co-ordination to agree priority neighbourhoods and to approve and monitor Neighbourhood Improvement Plans for the Committee's area.
- 2.2 Since 2006 the West North West Area Support Team and partners have delivered small scale improvements in the four priority neighbourhoods of New Wortley and Wythers in Armley ward and the Fairfields and Broadleas in Bramley and Stanningley ward. The method of delivering these improvements has been through neighbourhood based LAMP (local area management plan) meetings attended in the main by front line staff working on the estates.
- 2.3 In June, the Area Committee agreed to establish the Inner West Neighbourhoods Improvement Programme. A Neighbourhoods Improvement Board was set up to oversee the programme, and the former LAMP groups have been changed to Neighbourhood Partnerships to bring together front line staff and local residents to see through some of the important changes this programme will deliver.

3 Main issues

Neighbourhoods Improvement Board

- 3.1 The first meeting of the Neighbourhoods Improvement Board was held on 12th October, and chaired by Cllr Peter Gruen, Executive Member for Neighbourhoods and Housing. The meeting was attended by Ward Members and senior managers from West North West Homes, Children's Services, Public Health, the voluntary sector and the police. Only two residents attended the meeting, although residents from all four neighbourhoods had been invited.
- 3.2 The Board identified three key themes that will form the basis of the Neighbourhoods Improvement Plan; health and wellbeing, worklessness and learning outcomes for children and young people.

Neighbourhood Partnerships

- 3.3 The three Area Support Team LAMP meetings in New Wortley, Wythers and Fairfield plus the West North West Homes Broadlea Improvement Group have all now become Neighbourhood Partnerships, directly accountable to the Neighbourhoods Improvement Board.
- 3.4 The meetings will continue to be an opportunity for front line staff to discuss priorities and partnership working at a local level. They will also have a new role to deliver some of the actions from the NIP and provide regular updates to the Board.

- 3.5 Local services have welcomed the revitalisation of the LAMP meetings, and already some opportunities for partnership working have been identified around nuisance motorbikes in Fairfield and increasing attendance at the multi-agency drop in at New Wortley Community Centre.

Community Engagement

- 3.6 Increasing the number of residents participating in the programme is a priority for the Board. Officers from the West North West Area Support Team and West North West Homes are looking at ways of recruiting more local people to the Board and Neighbourhood Partnerships. A public meeting was held in the Fairfield Community Centre to try and recruit to a new Tenants' and Residents' Association, and in the same neighbourhood, BARCA and the Area Support Team hosted a family Halloween party and consultation where six residents indicated they would like to get more involved in their local community.
- 3.7 There is a public meeting planned for the Broadleas in December, and it is hoped that more residents from here will come forward to attend the new Neighbourhood Partnership which will for the first time be held on the estate.
- 3.8 Two Community Organisers have recently started working in New Wortley and Fairfield. They are hosted by Barca but employed through a government backed programme. Their role is to knock on doors and speak to local residents about their community and support them to get their voices heard or develop new projects. The community organisers have joined the Neighbourhood Partnerships and it is hoped that they will help to support increased resident participation.

Officer Network Launch

- 3.9 As described in the previous report, existing multi-agency meetings will be used where possible to develop the NIP. These include school cluster meetings, the Police and Community Safety tasking meeting and the new Worklessness Working Group.
- 3.10 A launch event has been arranged for front line managers to learn more about the Neighbourhoods Improvement Programme and begin the process of identifying projects and priority themes for the NIP.
- 3.11 Where appropriate meeting exists, actions will be developed through time limited working groups or simply closer partnership working individual managers. The Area Support Team will develop the NIP that will also encompass actions from existing plans such as the West North West Homes neighbourhood plan and the tasking action plan.
- 3.12 It is hoped that a draft action plan will be available to present at the next Area Committee meeting on 20th February.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Ward Members and LAMP attendees have been consulted on the proposal. Community engagement plans will form part of the work programme for each neighbourhood, and local residents will be recruited to the Board and Neighbourhood Partnerships.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 This section is not applicable to this report

4.3 Council policies and City Priorities

- 4.3.1. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11, and rolled forward again to 2011/12 with amendments only to environmental delegations.
- 4.3.2. The Area Functions are included in the Council's Constitution (Part 3, section 3C).
- 4.3.3. The work of the Neighbourhoods Improvement Board will contribute at a local level to the themes contained in the:
- Vision for Leeds
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan
 - Children and Young People's Plan
 - Safer and Stronger Communities Plan
 - Regeneration City Priority Plan

4.4 Resources and value for money

- 4.4.1. Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.
- 4.4.2. In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well-being budgets and the Community Centres Budget.
- 4.4.3. In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies for example the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, Well-being funding has resourced some projects related to its roles, for example community engagement, area based regeneration schemes and community projects.

4.4.2 Legal Implications, Access to Information and Call In

- 4.5.1. This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with the Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2. This report is not confidential, neither is it, or part of it exempt.

4.5.3 This report is not subject to Call In.

4.6 Risk Management

4.6.1 There are no significant risks identified in this report.

5 Conclusions

5.1 The new Inner West Neighbourhoods Improvement Board has met and identified key priority themes for the programme.

5.2 The LAMP meetings and Broadlea Improvement Group have had their membership reviewed, and have now become Neighbourhood Partnerships.

5.3 Community Engagement activities are being identified through the Neighbourhood Partnerships, starting in communities with low resident involvement.

5.4 The launch event will raise the profile of the programme among front line managers and begin the development of a Neighbourhoods Improvement Plan.

6 Recommendations

6.1 The Area Committee is asked to:

- Note the content of this report.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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Report of the Assistant Chief Executive (Customer Access & Performance)

Report to West (Inner) Area Committee

Date: 12th December 2012

Subject: Well-being Report

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Armley, Bramley & Stanningley	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

Summary of main issues

- 5.1 This report provides the Inner West Area Committee with an update on the budget position for the Well-being revenue fund for 2012/13.
- 5.2 The report also seeks approval for additional funding for Bramley Events Budget.

Recommendations

- 5.3 Members are asked to:
- Note the current budget position for the Well-being Fund for 2012/13,
 - Approve the change to the CASAC target hardening grant to lower the customer contribution from £75 to £25
 - Consider the three applications at Appendix 2 and advise whether it should be approved for Well-being funding

1 Purpose of this report

- 1.1 This report provides Members with an update on the budget position for the Well-being Fund for 2012 -13.
- 1.2 It provides information on two projects that are not progressing in line with expectation, and a new Well-being application for consideration.

2 Background information

- 2.1 Area Committees have a delegated responsibility for the allocation of Area Well-being funding. The amount of Well-being funding provided to each committee is calculated using a formula agreed at Full Council taking into consideration the population and deprivation of an area.
- 2.2 At its last meeting, the Area Committee was provided with information on those projects not achieving their expected spend. An update on these projects is provided in this report.
- 2.3 The 2012/13 Inner West Area Committee's Well-being budget was £136,710. After deducting any existing commitments and taking account of the 2011/12 carry forward position, the Area Committee had £152,055 of funding available for projects. The majority of this funding was committed to a range of projects at the 21st March 2012 Area Committee meeting, as listed in Appendix 1.
- 2.4 No additional Capital Well-being was allocated to the Area Committee in 2012/13. Following approvals at the last Area Committee meeting, the balance of the Inner West Capital Well-being budget is £4,195.

3 Main issues

- 3.1 Well-being Budget Statement 2012 -13
- 3.2 The balance of the Inner West Well-being are as follows:

Armley - £10,907

Bramley and Stanningley - £5,479

Small Grants & Skips - £1,938

- 3.3 Well-being revenue projects approved in 2012/13

IW/12/01	Broadleas CCTV	£ 1,784
IW/12/02	Bramley Baths	£27,720
IW/12/03	Community Centre Consortium	£35,000
IW/12/04	Police Off Road Bikes	£ 1,500
IW/12/05	Armley Festive Lights	£ 1,750
IW/12/06	I Love West Leeds Festival	£10,000
IW/12/07	Small grants & Skips	£ 6,789
IW/12/08	Inner West Events Budget	£ 8,000
IW/12/09	Armley Sports Project	£ 2,250
IW/12/10	Summer Sports & Coaching	£ 2,500
IW/12/11	Environmental Clean Ups	Decommissioned

IW/12/13	Neet Reduction Project	£ 6,750
IW/12/14	Armley Saturday Night Project	£ 3,000
IW/12/15	Armley Noticeboard	£ 2,200
IW/12/16	Target hardening in Armley	£ 3,000
IW/12/17	Stop Loan Sharks Campaign	£ 1,900
IW/12/18	Bramley Floodlights	£ 16,000

3.5 One small grant has been approved since the last Area Committee:

Parkfield Football Club - £300 contribution towards pitch hire costs

3.6 Update on projects not achieving spend

As reported at the last Area Committee, two projects are not achieving their expected outcomes:

3.7 IW.12.16 Armley Target Hardening

There has been a very low take up of the target hardening service offered through this scheme. Consultation with Community Safety, CASAC and the police identified that many residents find the £75 contribution to the service a barrier. The Area Committee is asked to approve a change to the grant to lower the customer contribution to £25.

3.8 IW.12.18 Bramley Floodlights

The scheme is progressing, and final negotiations are underway with the Phoenix Rugby Club regarding a maintenance agreement and community access. The final design is ready and it is expected that planning permission will be applied for very soon.

3.9 New Well-being applications

3.10 Four new Well-being applications have been submitted for Members' consideration.

3.11 1) Bramley Music Festival

In November, Ward Members were advised that the eagerly anticipated free Bramley Music Festival was at risk because of a funding shortfall when additional security staff had to be hired at short notice. Ward Members agreed to provide £700 from the Bramley Events Budget to enable the concert to take place.

Because of this, there is no longer enough money in the budget to pay for the Bramley festive lights. Members are asked to approve an additional £700 revenue funding for the Bramley Events budget to cover this.

3.12 2) Rodley Festive Lights

3.13 Following a request from Ward Members, five festive light motifs were ordered at a cost of £875 for Rodley. Due to the time sensitive nature of this request, it was agreed that the order could be raised from the Bramley Events budget with the

agreement it would be topped up with funds from the Bramley Well-being allocation.

- 3.14 Members are therefore asked to approve £1,575 for the Bramley Events budget to cover the above two projects.
- 3.15 3) Aston Drive Ginnel Closure
- 3.16 For some years, residents living on and near Aston Drive in Armley Ward have complained of criminal damage, arson, drug use and anti-social behaviour centred around the ginnel that runs from Aston Drive to Kings Approach. In 2008, officers from Leeds Community Safety responded to a request from Ward Members to investigate whether local residents would support a gating order to close part of the ginnel.
- 3.17 The gating order was not taken forward due to the number of objections received. The problems of anti-social behaviour have persisted, and Ward Members have asked officers to re-visit the possibility of applying for a closure order. The first stage of this process would be to consult on a proposal to close 100m of the ginnel from 3b Aston Drive to behind 35 Aston Drive. The part of the ginnel between the proposed gate and Kings Approach would remain open.
- 3.18 Residents living near the Kings Approach end are likely to object as they are concerned the problems would be shifted to behind their properties. To mitigate this, a proposal has been put forward to install high fencing along the open ginnel and an improved motorbike restrictor to stop nuisance bikes from accessing it.
- 3.19 Residents living nearby a second ginnel behind Aston Mount have also requested a closure on the grounds of anti-social behaviour. Although residents have made complaints to Ward Members, and there is evidence of litter and some damage, the police have not reported many formal complaints which would make applying for a gating order at this time difficult.
- 3.20 A full description of the proposals is at Appendix 1, including a map of the area. Members are asked to consider whether any of the following proposals should receive funding, subject to planning permission and sufficient support from local residents.
- Option 1 - Closing 100m Aston Drive Ginnel - £2,350
- Option 2 - Fencing and motorbike restrictor for Kings Approach side - £4,285
- Option 3 – Fencing Aston Mount ginnel - £1,700
- 3.21 4) Lazer Centre Motorbike
- 3.22 The Lazer Centre in Armley ward runs motorcycle training courses for young people as a diversionary activity. Their fleet of four motorbikes need replacing, and a request is made to the Committee for a contribution of £3,500 towards the cost of a new bike.
- 3.23 A summary of the project is attached at Appendix 2, and West North West Homes Leeds have committed £500 towards the project.

3.24 2013-14 Commissioning Round

3.25 As reported at the last Area Committee meeting, a new Well-being commissioning round was launched on 1st December. Applications for Well-being funding in the 2013/14 financial year will be accepted until 31st January.

3.26 The Area Support Team has contacted a wide range of community, voluntary and statutory organisations as well as all previous applicants and forum invite lists to advise them of the application process.

3.27 Members are asked to discuss any organisations or projects they would like to receive applications from with officers from the Area Support Team.

4 Corporate Considerations

4.1 Consultation and Engagement

4.1.1 The Area Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process.

4.2 Equality and Diversity / Cohesion and Integration

4.2.1 All Well-being funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Area Committee Well-being process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Well-being process continues to comply with all relevant policies and legislation.

4.3 Council policies and City Priorities

4.3.1 Projects submitted to the Area Committee for Well-being funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

4.4.1 Aligning the distribution of Area Committee Well-being funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well-being budgets.

4.5 Legal Implications, Access to Information and Call In

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

4.6 Risk Management

4.6.1 Risk implications and mitigation are considered on all Well-being applications. Projects are assessed to ensure they are able to deliver the intended benefits.

5 Conclusions

5.4 The Inner West Area Committee Well-being Fund provides an important opportunity to support local organisations and drive improvements to services. This report provides members with an update on current Well-being funded projects as well as the start of the commissioning process for 2013/14.

6 Recommendations

6.1 Members are asked to:

- Note the current budget position for the Well-being Fund for 2012/13,
- Consider a request to change to the CASAC target hardening grant to lower the customer contribution from £75 to £25
- Consider the request at 3.12 to provide an additional £1,575 towards the Bramley Events Budget.
- Consider the request at 3.13 for funding towards a gating scheme for ginnels at Aston Drive and Aston Close

7 Background documents¹

- None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

Project Name: Aston Drive Ginnel Closure
Amount Applied for: Three options, see below

Lead Organisation: Community Safety

Project Summary:

This project offers a range of options to address anti-social behaviour and fly tipping around a ginnel behind Aston Drive in Armley Ward.

In May 2008, following complaints from residents, officers from Community Safety investigated a proposal to close a 100m section of the ginnel where there had been problems with discarded syringes, fires, youth nuisance, fly tipping and damage to fences. Neighbouring residents were consulted, and there was found to be insufficient support for closing the ginnel due to the numbers of objections received.

Over the years, similar problems have continued, and in September this year, local residents contacted Ward Members to re-visit the request for a closure of the ginnel from 3b Aston Drive to the entrance behind 35 Aston Drive. This would allow the access from Raynville Primary school to 35 Aston Drive and through to Kings Approach to remain open.

If approval were to be given to close this section of the ginnel, residents living behind the open section, from the school access point to Kings Approach, have indicated they would strongly object as they are concerned the anti-social behaviour would be shifted towards their properties. To mitigate this, they have asked that steel fencing be erected along the ginnel and improved motorbike restrictors be installed at the Kings Approach entrance.

Residents of Aston Terrace have also made a number of complaints regarding the ginnel behind Aston Mount (which is a continuation of the one above). Whilst residents have complained to Ward Members and there is evidence of litter and criminal damage, there are not the same number of police reports as the Aston Drive section, so a closure order may be more difficult to obtain.

Project Delivery

The project would be delivered through Community Safety with support from the Inner West Neighbourhood Police Team

Outcomes

Reduce incidents of Anti- social Behaviour on a section of a ginnel behind Raynville Primary School.
Reduce incidents of criminal damage and secondary fires in this section of the ginnel

Ward / Neighbourhood:

Armley Ward

Project Cost & Financial Breakdown

Option 1 King Approach to Aston Drive Ginnel

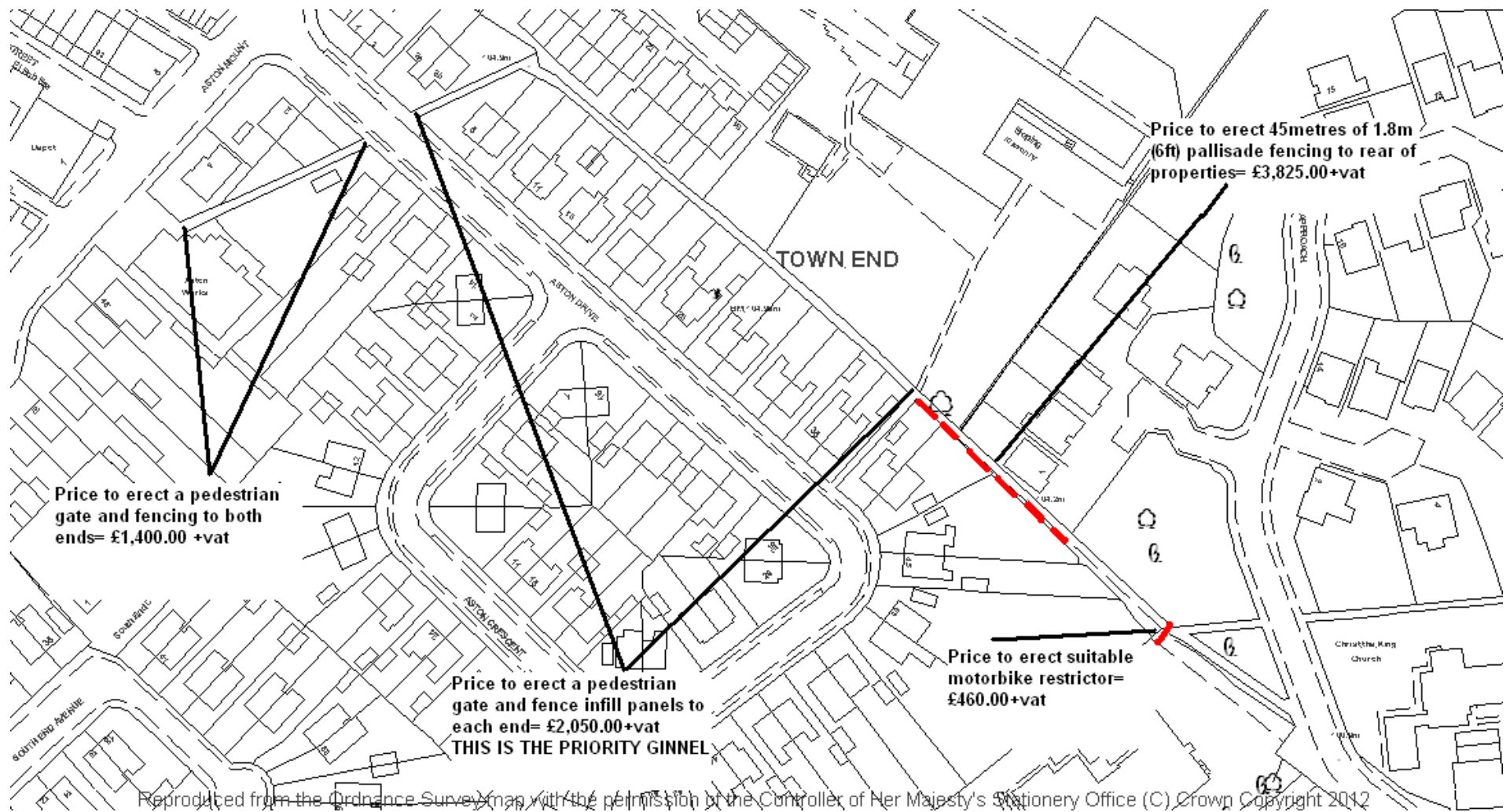
The first option with the higher priority given crime and ASB data is to close the section just beyond the school gate which would cost **£2,050, plus cost for keys and planning approx £300 . Total £2,350**

Additional Costs ; In order to try and satisfy the concerns of residents and gain their support for a gating order (as they believe this would cause additional issues at the rear of their property with an increase of footfall should a section be gated) asked us to cost up an improved bike restrictor at the King Approach section – **cost £460** and also fencing to the rear of their properties **cost £3,825 Total £4,285**

Option 2 Aston Terrace Ginnel The second ginnel which is further on Aston Terrace (which does have some issues but does not have high crime data , but does suffer from some grime and ASB issues) the cost of this would be **£1,400 plus planning and keys approx £300. Total £1,700**

If the Area committee supported the full project the total cost would be £ 8,335.00

A map outlining the proposals is included below.



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Project Name:	Armley Lazer Motorbike Project
Amount Applied for:	£3500

Lead Organisation: Leeds Youth Service

Project Summary:

We run a very successful motorbike project at the Lazer centre which attracts mainly hard to reach young people, young people in care and young people at risk of ASB and crime in general.

We are at a position at present where all of the bikes that we have are depreciating in value, have been rebuilt a number of times almost from scratch and are all regularly used at least five to ten times a week and are therefore coming to the end of their life span.

We are also in a position as a department where we are unable to put any money aside to be able to 'save up funds' to purchase new equipment, owing to council policy. We would of course always look to do this if it was possible.

Below is a break down of the current bike usage :

From 1st April 2012 – 1 November 2012

304 different young people using motorbikes

64 from rest of city

240 from west inner and outer

This is different young people so it would be approx 4 motorbike sessions per week

November – March 2013

We have 2 confirmed new course 1 enquiry

A waiting list of 6 young people wanting to start on sat as Novice riders

We have 2 sessions booked in over ½ term with potential for more

So would estimate further 50yp – split I would estimate 50-50 West and rest of city

In Kind match

We pay for a motorbike tutor @ £25 per hour

We pay for another youth worker to also work on motorbike session @ £15 per hour

We also pay for the track maintenance and the fuel for the bikes

Akbar Khan from West North West Homes has kindly agreed to give us £500 towards the cost of parts/ and or a new bike.

Project Delivery

Project delivery is at the Lazer centre and is usually over 6 days per week
Groups do use the bikes from all over the city but the highest regular usage is by the inner West young people

Outcomes

- Reduction in ASB
- Contribute towards reduction in LAC
- Contribute to a reduction in bike nuisance related crime
- Team work and group work for the young people
- BUMPY Bronze and Silver
- OCN accreditation around vehicle maintenance
- Future 'proofing' young people to enable them to get jobs and careers in the automotive industry

Ward / Neighbourhood:

Inner West – Armley/ Bramley –Wythers/ Broadleas/ New Wortley and Fairfields

Project Cost & Financial Breakdown

£500 spare parts for motorbikes
£3,500 for the cost of a new bike.

£1,750 per ward

Report of Deputy Chief Executive

Report to Inner West Area Committee

Date: 12th December 2012

Subject: Area Update Report

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If relevant, name(s) of Ward(s): Armley Bramley & Stanningley	
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:	

Summary of main issues

1. The Area Update Report provides Members with information on key services and other activities delivered in the inner West area since the last meeting, including the new West North West Homes high rise management team and recruitment to the Leeds Citizens' Panel.

Recommendations

2. Inner West Area Committee Members are invited to:
 - Note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports
 - Comment on how the Council should target its efforts to fill the gaps in Leeds Citizens' Panel membership.

1 Purpose of this report

- 1.1 The purpose of this report is to inform Members on progress against the Area Support Team's work programme and local priorities.
- 1.2 The report also updates Members on the development of the Citizens Panel and recent consultations.

2 Background information

- 2.1. An Area Committee Update report is submitted at every cycle of Area Committee meetings. Partners contribute collectively on projects and provide service updates.

3 Main issues

3.1 Armley Festive Light Switch On

- 3.2 The Armley festive light switch on event went ahead despite bad weather. The young musicians from Interplay theatre trust and 'Breeze' talent competition finalists braved the rain to perform entertaining sets.

- 3.3 The lights were switched on by the Lord Mayor and Jamie Jones Buchanan of Leeds Rhinos rugby league club. The St Geroge's Crypt charity shop opened their doors to provide free refreshments and shelter from the rain.

3.4 West North West Homes

3.5 i) High Rise Management Team

To respond to falling levels of customer satisfaction reported by residents living in some tower blocks, West North West Homes have introduced a High Rise Management Team. A team of three neighbourhood management officers will work across 17 priority blocks, of which the following are in the inner West area.

Clyde Court	Clyde Grange
Poplar Court 1 & 2	Poplar Mount 1 & 2
Raynville Court	Raynville Grange
Wortley Heights	Wortley Towers

- 3.6 The team will report directly to Akbar Khan, WNWHL Area Performance Manager, and their first task will be to draw up a list of priority actions to deal with common issues raised by customers living in the blocks.
- 3.7 High rise blocks not part of this scheme will continue to be overseen by the existing team of Neighbourhood Management Officers.
- 3.8 ii) Employment Event
On 23rd November, WNWHL hosted an event at Fairfield Community Centre to help tenants who are looking for work find out more about services available to support them. A range of advice and guidance services attended along with special guest Hayley Taylor from Channel 4's 'Fairy Jobmother' programme who gave an inspirational speech on the life changing benefits of finding a job.

- 3.9 This event complements several Welfare Reform Roadshows that WNWH are running in partnership the council's Revenue and Benefits Service. These will raise awareness of how changes to welfare benefits might affect their customers. The first was held at Armley One Stop Centre on 16th November with more to follow across the two wards.
- 3.10 iii) Neighbourhood Action Plan
Following consultation with customers, Ward Members and other agencies, the Inner West Housing Office has produced a Neighbourhood Action Plan for the whole inner west area, a copy of which is attached at Appendix 1. It highlights key priorities for the year ahead and a host of actions across the two wards that will be delivered by WNWH and its partners.
- 3.11 Healthy Living Network
- 3.12 A six week family learning course called 'Fit Together' has just completed a successful pilot. The course works with the whole family to help them make small changes to lead a healthier lifestyle and maintain a healthy weight. Participants were invited to attend the course, and were mainly in transition periods in their lives such as pregnancy or starting reception or secondary school. Six further courses are planned in schools in Armley ward.
- 3.13 Barca Leeds Community Development

Barca have introduced a range of new activities for families at the YIP centre on Broadlea Hill. There is a parent and toddler / baby drop in, a youth group focusing on advice around employment, drugs and sexual health, an after school teatime club and a dedicated girl's group for ages 8 to 16.
- 3.14 Leeds Citizens Panel Update

As part of the process of developing the Leeds Citizens Panel, a report was presented to the Area Chairs forum in November 2011 and the ten Area Committees in the December 2011 setting out the proposed changes to the service. As part of this consultation process Members requested that periodic updates be provided to Area Committees on the progress of the development of the Leeds Citizens Panel. This section of the report highlights the progress that has been made in relation to recruitment of new citizens' panel members and which consultations have been undertaken to date.
- 3.15 Citizens Panel Membership
- 3.16 An increase in panel membership from 1,500 to 6,000 is a key element of the improvements to the Leeds Citizens Panel. The smaller membership only allowed us to consult on issues affecting the whole of Leeds. The new larger body of panel members will allow us to provide analysis of consultations at the Area Committee level while retaining a representative sample based on age, gender and ethnicity. This will enable us to understand resident perceptions of services at the locality level.
- 3.17 Efforts to undertake citizens panel recruitment have been more challenging than first anticipated and it is taking longer to achieve the target of 6,000 panel members.

However steady progress is still being made and the current membership of the Leeds Citizens Panel is now at 3,919. Appendix 2 sets out the details of panel membership at the city and area committee level as of 1 November 2012. Please note that total membership for age, gender, or ethnicity will not exactly add up to the total number of panel members as some personal information was missing when panel members submitted their applications. Work is being undertaken to receive this information from all panel members which should fix this problem in the future.

3.18 The citizens panel has been widely promoted in a number of ways in the past year, and some obvious gaps in membership have been identified particularly in relation in inner-city areas and young people across the city. This is a common pattern with citizens panels across the UK and further work will be undertaken to target recruitment efforts to fill the remaining gaps. Arrangements are being put in place to merge the analysis of Children's Services consultation through Breeze card-holders and the Leeds Youth Council and that of the Leeds Citizens Panel to help minimise the temporary gap in young person representation on the Citizens Panel. Members are asked to comment on how the Council should target its efforts to fill the gaps in Leeds Citizens Panel membership.

3.19 Programme of Consultation

The following consultations have taken place through the Leeds Citizens Panel in the last 12 months:

3.20 i) Olympic Events for Leeds.

This survey asked panel members what cultural activities they wanted to in Leeds during the year of the Olympics. Feedback was provided in the form of a newsletter to panel members. A response rate more than 70% was gained from this survey.

ii) Future of Kirkgate Market: This was the second phase of consultation regarding Kirkgate Market and received a response rate of 65%. The third phase of consultation to be sent shortly will include design options and will be combined with a car parking survey for the area.

iii) Healthy Communities: This analysis of this survey will be merged with a similar one undertaken by the NHS and will help identify barriers to access health services in localities. The Leeds Citizens Panel component of the survey received a response rate of 60 %.

iv) Parks and Countryside and Environmental Cleanliness: The response rate for this survey was lower than other surveys at just under 50% and me by accounted for by the timing of the survey falling during the holiday period. And while this still represents a significant increase in response compared to previous surveys undertake without the citizens panel this time period will be avoided for future surveys.

v) Council Tax Support: This survey asked members views on the government's reduction in terms of council tax benefits. Details of response rates were not available at the time this report was produced.

vi) Budget consultation 2013-14– In addition to the You Choose budget consultation undertaken through the Leeds City Council website, this survey

was sent to all citizen panel members and gives respondents the opportunity to highlight their priorities for the 2013-14 budget. The survey was still open for responses at the time of writing this report but the team has received more than 600 responses just the first week, so a good response rate is anticipated for this important survey.

3.21 Next Steps

Management of Panel membership will be an ongoing feature of work to support the functioning of the Leeds Citizens Panel and will need to be refreshed on a regular basis with approximately one third of members being replaced with new members each year. New demographic targets for the city and individual area committee areas will need to be set this year to reflect recent census data.

3.22 The first year of operating the improved citizens panel has demonstrated the opportunities for cost savings for services while still achieving high response rates. An increase in the confidence in the Citizens Panel as a viable mode of public consultation has increased the request for surveys.

3.23 A process for managing the forward plan of Citizens Panel surveys will be put in place to ensure that panel members do not receive too many surveys in a short period of time and that busy holiday periods can be avoided. This process will also ensure that we are able to combine surveys to avoid duplication and save costs.

3.24 As well as being a valuable tool for reducing costs associated with public consultation, the Leeds Citizens Panel has begun to prove its value in helping to shape opinions about important changes to Council services. For example, the findings from the Kirkgate Market survey has highlighted the need to broaden the options being considered for its future development, and analysis from the budget consultation through the Leeds Citizens Panel will be presented to Full Council in February to help set the budget for 2013-14

3.25 Broadlea Improvement Group

3.26 The Broadlea Improvement Group met on 17th September. An action from the meeting was to look into how new tenants under the age of 21 are supported, as there have been some issues with anti-social behaviour with this category.

3.27 A public meeting was arranged for 10th December to consult with residents on how improvements they would like to see on the estate.

3.28 A large area of wasteland at the top end of Broadlea Grove will be cleared over the coming weeks.

3.29 Fairfield Neighbourhood Partnership

The partnership met on 11th October. A campaign to encourage more reporting of nuisance motorbikes was agreed, and Accent Housing reported on a scheme to help tenants access Credit Union accounts by paying the start up fee.

3.30 The lack of resident involvement in the area was discussed, and in response, the West North West Area Support Team and Barca hosted a Halloween party for local families to promote the centre and carry out a short consultation. A number of

people indicated they would like to get more involved in the local community, and they have been contacted about ways they can participate.

3.31 New Wortley Neighbourhood Partnership

3.32 The last meeting was held on 16th October. The partnership learned about the success of the Community Centre's Positive Communication Group. It is mainly attended by men, and encourages an open group discussion with a trained counsellor. One participant said that the group, along with the centre's job shop gave him the confidence to find employment after more than ten years out of work.

3.33 Anti-social behaviour was highlighted as an important issue, and that under reporting was a major problem. A suggestion to invite a benefits advisor to the weekly multi-agency drop in could encourage more people to attend.

3.34 Wythers Neighbourhood Partnership

3.35 As with New Wortley, the partnership feels that under-reporting of anti-social behaviour is an issue, and this will be something the Neighbourhood Improvement Programme could investigate.

3.36 The overgrown land at the centre of the estate continues to create a large number of complaints from local residents. Further investigation on the current ownership and status of the land will be carried out by the Area Support Team and Partners.

3.37 Youth Service Update

3.38 i) Armley Ward Youth Team

3.39 The Armley Youth Team took a group of young people for a day trip to Pugneys water park to take part in a raft building challenge.

3.40 Young people attending the New Wortley sessions have been trying out urban arts completing a range of projects including painting and jigsaw making.

3.41 The youth bus visited Armley Fun Day and entertained 35 young people who had a go at hair braiding, urban arts and a quiz.

3.42 Since April, the Armley Team has worked with 415 separate young people since April, with 327 from priority neighbourhoods and 30 from local authority care homes. 14 young people also achieved Leeds Awards for their engagement with youth work.

3.43 ii) Bramley Ward Team

Young people have re-named the Bramley School of Rock to 'Bramley Skool of Rock Café' to focus on young people's health and obesity. The young people have been busy with band practice, completing a 12 week programme and earning a Leeds Youth Award for their efforts.

3.44 The Tuesday night open session is well attended with 20-30 young people each week. A new gardening project on land behind Bramley Community Centre will aim to grow vegetables next year.

- 3.45 The Friday night session on the Ganners is tackling anti-social behaviour and engaging with a group of young people who are not attending mainstream school. Other activities held throughout the week include a session at Fairfield Community Centre and a health drop in.
- 3.46 Young people are working hard to improve services at Bramley Community Centre and are helping to paint the Chill Out Room and organise an awards ceremony.
- 3.47 The Bramley Team have worked with 252 separate young people since June of which 200 came from priority neighbourhoods. Youth workers spoke to over 100 young people at Bramley Carnival and the Broadleas Fun day.
- 3.48 iii) Lazer Centre Team
A number of local schools have visited the centre including Castleton Primary, Christ the King and Armley Primary.
- 3.49 The team are supporting local young people through one to one sessions, formal CAF meetings and an open sessions on Thursdays for the older age group and Fridays for 8-12 year olds.

4. Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1. Community forums are held on a monthly basis in Armley and bi-monthly in Bramley within Inner West Leeds to inform communities.
- 4.1.2. Ward Members are consulted on projects and initiatives within their ward on matters relating to the Support Team's work programme and locality priorities.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1. This section is not applicable to this report

4.3 Council policies and City Priorities

- 4.3.1. The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009, this approval was rolled forward to 2010/11, and rolled forward again to 2011/12 with amendments only to environmental delegations.
- 4.3.2. The Area Functions are included in the Council's Constitution (Part 3, section 3C).
- 4.3.3. Area Support Team's work programme contributes at a local level to the themes contained in the:
- Vision for Leeds
 - Leeds Strategic Plan
 - Health and Wellbeing City Priorities Plan
 - Children and Young People's Plan

- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

4.4 Resources and value for money

- 4.4.1. Programmes of work outlined in this report are resourced in the main by Area Support Team staff and where relevant their partners which in turn provides value for money.
- 4.4.2. In order to meet the Area Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets and the Community Centres Budget.
- 4.4.3. In order to meet the Area Committee's roles, funding is in the main supplied by other Leeds City Council Departments main stream budgets, and external partner agencies for example the Police and Primary Care Trust, which is in turn reflected in the fact that the Area Committee's role here is to influence, develop and consult. However, on occasion, wellbeing funding has resourced some projects related to its roles, for example community engagement, area based regeneration schemes and conservation area reviews.

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 This report is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with the Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.
- 4.5.2 This report is not confidential, neither is it, or part of it exempt.
- 4.5.1 This report is not subject to Call-In.

4.6 Risk Management

- 4.6.1 There are no significant risks identified in this report.

5. Conclusions

- 5.1 The Area Update report provides Members with information on a range of services and activities in the inner West area.

6 Recommendations

- 6.1 The Area Committee is asked to:
- Note the contents of the report, comment on any matters raised and suggest items for inclusion in future Area Update reports.
 - Comment on how the Council should target its efforts to fill the gaps in Leeds Citizens' Panel membership.

7 Background documents¹

7.1 None

¹ The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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**West North West Homes Leeds
Inner West
Neighbourhood Action Plan
September 2012 – April 2014**

This is a plan for the Bramley, Armley & Stanningley area, in Inner West Leeds.

and the management of our estates, working closely with our partners.

This Neighbourhood Action Plan has been developed working with customers and local partners. It gives some information and examples of our activity over the last year or so, provides information about the area, and then sets out a plan showing how we play our part in tackling the issues that our customers and partners have raised. Plans can cover a range of issues, from housing to the environment, community safety, health, leisure and access to services.

The plan and progress on it will be regularly reviewed and updated.

West North West homes Leeds (WNWhL) manages over 21,500 homes on behalf of Leeds City Council. Our vision is to excel in delivering homes and services which are relevant to our customers, meet their aspirations and enhance communities. Our mission is putting customers first.

Your local Housing Office, with its team of Neighbourhood Management Officers (NMOs), leads on local tenancy issues

Contact Details for Bramley, Stanningley Area

Area Performance Manager

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Housing Team Leader for Bramley

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Neighbourhood Management Officers (NMOs)

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Housing Team Leader for Armley

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Bramley Neighbourhood Housing Office
202 Town Street
Bramley
LEEDS
LS13 2EP

What's been happening in your area?



Broadlea Fun Day

Broadlea Fun day was held on 10th August 2012 and was attended by West North West Homes, West Yorkshire Police, West Yorkshire Fire Rescue Service, Tenants, BARCA, Morrison FS, Leeds West North West Area Management, Connexions and Leeds Youth Service.

It was a fun packed day which consisted of, face painting for the children, a hand massage, food, games and Morrison FS were there to discuss any repair issues and there was a stall to promote healthy eating.



WNWhL v Moorside TRA – Rounders



WNWhl V Armley Mosque – Cricket



Moorside Community Action Day

Community Involvement Week

Community involvement week took place in July and was a brilliant success. Thank you to all tenants and residents, staff and partners who took part and supported this fantastic week.

The aims of the week were to showcase examples of how involved customers are making a real difference to the services we provide and to their communities; and to provide an opportunity for our staff and partner organisations to get involved with customers through various community activities including sports and fun days.

The Community Involvement Week included cricket and a rounders match, an IT workshop, community clean up and action day, a Get Into Work session for job seekers, a craft and hanging basket session, a bus tour for Area Panel members and an Ideas Exchange.

Here are some of the quotes from residents who took part.

“The event showed that there’s great community spirit within the area. The residents have asked if this can be an annual event – we want to win the cup back next year!” Resident from Moorside Tenants and Residents Association talking about the rounders match with WNWhL.

“After the game we shared food and chit-chat. This match brought us together and it means that our members are more comfortable about approaching WNWhL for help.” Chairman Armley Mosque Committee talking about the cricket match with WNWhL.

Out of Hours

A new Out of Hours Team has been developed to help address issues of security and to increase visibility of our housing services, it is proposed to introduce an out of hours response team for MS flats. The roles are to support current tenancy and estate management tasks, with the key functions of the service being to provide:

- an immediate response to complaints giving the ability to undertake professional witness statements and identify residents / visitors responsible for fouling, damaging communal areas and/or committing other environmental damage.
- visual impact of staff, giving reassurance to customers and fostering a climate for them to report crime, vandalism and asb.
- an extended customer service to carry out Annual Home Visits, New Tenancy Visits, Pre Tenancy Termination Visits to suit customers needs. Additionally, routine ‘abandoned’ visits, tenancy fraud checks, identifying unauthorised occupation or use of Council properties, and gas access and rent arrears visits would be undertaken out of normal working hours.

Tenancy Sweep

As part of our commitment to all our tenants we aim to carry out tenancy sweeps in all areas.

Local officers conducted a tenancy audits on Poplar Mount and Poplar Court recently working alongside partner agencies Leeds Anti-Social Behaviour team (LASBT) and West Yorkshire Police (WYP). This was due to a number of issues raised including; dogs in multi storey flats, condition of the block, noise nuisance and other tenancy management issues.

We will be working together to address issues raised by residents in relation to anti-social behaviour. The Neighbourhood Management Officer will be dealing with the tenancy management issues.

A surgery will soon be set up within Poplar Mount by the local Neighbourhood Management Officer and a Case officer from LASBT. We are also looking at the possibility of a Local Lettings Policy for the Multi storey Flats in the Poplars.

Fire Safety

We have been working closely with partners including Leeds City Council and West Yorkshire Fire and Rescue Service to prevent and reduce the risk of fire occurring, and to ensure the safety and welfare of our tenants in the event of fire in the communal areas of Multi storey Flats. Our Neighbourhood Caretaking Team undertake vigorous daily health and safety checks Monday to Friday to remove bulky waste which may cause fire. We also carry out a detailed surveys of all communal areas to ensure that repairs to fire doors and fire screens are dealt with expeditiously to reduce the risk of fire.

Tenants and Residents Associations and Area Reps

West North West homes currently recognise 32 Tenants and Residents Associations (TARAs) and 16 Area Representatives. Together they represent 30% of tenants, plus other residents, spread across housing areas managed by WNWhL.

Recognised TARAs receive a range of benefits. This includes funding towards their running costs and an entitlement to be consulted and involved in influencing housing and environmental priorities within their area.

To make your voice heard why don't you go along to the next meeting of your local TARA?

Setting up a Tenants and Residents Association

If there isn't a TARA in your area why not set one up

Your local Neighbourhood Housing Office, together with the Community Engagement and Inclusion team or Leeds Tenants Federation, can give you help and advice to get a new group up and running. This could include;

- To clarify what you want to achieve and the options for doing that
- How to produce a set of rules called the Constitution to run your group
- Setting up a Committee and understanding what they do
- Organising public meetings and who to invite
- Recruiting members
- Apply for grants
- How to get formal recognition from us and annual funding (between £100 – 500 per year)
- We will also provide your group with a start up grant of £100 on top of the annual funding

Tenant & Residents Associations (TRA) In Inner West

Bramley: Coal Hill Tenants and Residents Association, Atlanta Street Residents Association, Ashlea Court Tenants Association, Moorside Tenants and Residents Association, Snowden Tenants and Residents Association

Armley: New Wortley Residents Association, Theaker Lane Tenants Group, Burnsall Croft TRA, Burnsall Court TRA

There is one Area Representative for the Bramley area on the Landseers

Housing Surgeries

Bramley: The Neighbourhood Management Officer aims to have local surgeries on the **Fairfields** Estate.

Armley: Clyde Grange Office as follows ; Mon 9-1, Tues 9-11, Thurs 2-4, Fri 2- 4. (This is currently under review), New Wortley Community Centre (Multi Agency)

Housing Forums

Bramley; Wellington Gardens

Armley; Armley One Stop Centre

Local Lettings Policy (age)

Bramley

Flats in Bellmounts, Landseers, Newlay Lane, Rossefield, Wellington Grove, Ashlea, Coal Hills, Intake Lane, Snowdens, Westovers, St Catherines, Upper Town Street, Flats in Baths, Fairfield Close, Flats in Fernbanks, Ganners, Langleys, Summerfields.

Armley

Town St various flats, Fearnley Close various flats, Second Ave various flats, Tong Road various flats, First Avenue various flats, Parliament Place various flats, Cheltenham St various flats, Westerly Croft various flats, Westerly Rise various flats, Burnsall Gardens various flats, Burnsall Grange, Burnsall Croft, Wortley Heights, Poplar Court, Poplar Mount

Good Neighbour Local Lettings Policy

A report has been submitted to request an extension of the Good Neighbour Local Lettings Policies (GNLLP) approved by our Board on the 22nd February 2012 relating to the Holtdale estate in the Outer North West Area and the Hawksworth Wood estate in the Inner North West area.

Leeds City Council gave approval on the 25th March 2012 to proceed with the GNLLP, and a report was submitted to the Service Performance Committee in September to provide an update of the success to date of the LLPs in the original locations.

Following discussion at Service Performance Committee it was suggested that the pilot be extended to include additional areas, and New Wortley, in Inner West area has been recommended as a suitable area for the introduction of a Good Neighbour Local Lettings Policy.

The proposed LLP will cover 4 multi storey blocks at Clyde Grange & Court; Wortley Towers & Heights, comprising approximately 400 properties. These blocks have been problematic for a number of years and have attracted a negative reputation. An action plan was formulated in 2011 to address various issues, one of the key actions being to introduce a GNLLP, which is seen as a significant factor in reversing the stigma attached to this area.

We have Good Neighbourhood Agreements (GNAs) in the following areas; Broadlea & Moorside Estates

GNAs are to promote safe and sustainable communities.

Our Area

The Inner West area of Leeds includes four distinct neighbourhoods which suffer from high levels of disadvantage. New Wortley and the Wythers in particular represent a significant challenge with both neighbourhoods falling below the city average in all six of the Neighbourhood Index domains, making them some of the most deprived communities in Leeds. The Fairfields, and Broadleas, while having slightly improved conditions related to housing and the environment, remain significantly challenged by health, crime, education and employment deprivation.

For the past few years, partners have worked in partnership through 'LAMP' (Local Area Management Plan) meetings co-ordinated by the Area Support Team and West North West Homes. These have proved useful forums for front line services to discuss neighbourhood issues and work on small scale partnership projects, but they have lacked a strategic lead or the authority to significantly change the way services are delivered to meet local needs.

The Area Leadership Team and the Inner West Area Committee have agreed to introduce a Neighbourhood Improvement Programme (NIP) which seeks to address deprivation in Inner West neighbourhoods. Customers are involved in the development and implementation of these NIPs.

Action Plan

WNWhL Strategic Aim	Objective	Neighbourhood Issue	Sub Area	Action	Timescale & how often reviewed
Quality Homes	Homes are safe and well maintained	Better quality fire safety doors for some properties that would improve security	Burnsall MSF	Doors replaced by kingfisher.	Ongoing
Quality Homes	Homes are safe and well maintained	Better quality fire safety doors for some properties that would improve security	Clyde Grange	Doors replaced by kingfisher.	Completed
Quality Services	Homes are safe and well maintained	Gas and Electric Supply for new tenancies	Area Wide	When a property is void British Gas will transfer the supply to them, and will re-set the meters	Ongoing
Quality Services	We improve and deliver our services to meet customers needs and aspirations	Reception facilities make customer conversations difficult to keep confidential	Bramley Neighbourhood Housing Office	Private Interview facilities available	Completed
Quality Homes	We improve and deliver our services to meet customers needs and aspirations	Door Canopies in need of replacement, identified	Broadleas	Planned works	Aug 2013
Quality Neighbourhoods	Our estates are safe places to live	Burglary and theft	Inner West	Operation Optimal Police Officers are keeping up the pressure on burglars through targeted patrols and crime prevention work under	Multi Agency Tasking approach on-going

				the ground-breaking predictive policing initiative Operation Optimal. Allied to this is the work of specialist officers who will be targeting known prolific offenders around the clock.	
Quality Neighbourhoods	Our estates are safe places to live	Area to be improved	Clyde Walk	Area Panel Bid Clyde Walk Project Match funding with Grounds Work	April 2013
Quality Neighbourhoods	Our estates are safe places to live	Car theft	Inner West	Operation Optimal Police Officers are keeping up the pressure on burglars through targeted patrols and crime prevention work under the ground-breaking predictive policing initiative Operation Optimal. Allied to this is the work of specialist officers who will be targeting known prolific offenders around the clock.	Multi Agency Tasking approach on-going
Quality Neighbourhoods	Our estates are safe places to live	Localised Anti-Social Behaviour problems	Rossefields (bedsits)	LLP agreed, all new tenants will need to be +25	Completed
Quality Neighbourhoods	Our estates are safe places to live	Localised noise nuisance concerns	Burnsall and Westerlys	NMO working with EAT to ensure tenant are aware about noise travel in blocks.	Dec 2012
Quality Neighbourhoods	Our estates are safe places to live	Uneven Tarmac around the garages	Rossefields	Wnwhl Planned Maintenance	To review Dec 2013
Quality Neighbourhoods	Our estates are safe places to live	Anti Social Behaviour Noise Nuisance Drug Misuse Blocked Chutes	Clydes Wortleys Poplars Burnsalls Westerleys	Local Area Action Plans in place to address issues. Working with a wide range of partners e.g. police, LASBT, PMC & Morrison	Ongoing

Quality Neighbourhoods	Our estates are safe places to live	Reports of localised drug misuse	Broadleas	NMO carrying out joint working with Local Police and LASBT	Ongoing
Quality Neighbourhoods	Our estates are safe places to live	Youth nuisance.	Broadleas	NMO is looking at arranging an LLP on a block of Low Rise Flats. NMO working closely with LASBT (Leeds Anti Social Behaviour Team) and the police	March 2013
Quality Neighbourhoods	Our estates are safe places to live	Youth nuisance	Raynvilles	BARCA is targeting the area for drugs, outreach workers have applied for funding to have dedicated workers visiting the area.	Jan 2013 To be reviewed quarterly
Quality Neighbourhoods	Our estates are safe places to live	Youth nuisance	Poplars	BARCA is targeting the area for drugs, outreach workers have applied for funding to have dedicated workers visiting the area.	Jan 2013 To be reviewed quarterly
Quality Neighbourhoods	Our estates are safe places to live	Drug misuse Needles being put down the chutes	Clydes	Letter drop is planned advising of the needle exchange services in the area.	Dec 2013
Quality Neighbourhoods	Our estates are safe places to live	Spare land; Play area / football posts recycling area landscaping / seating area	Poplar MSF	Area Panel Bids	April 2013
Quality Neighbourhoods	Our estates are safe places to live	CCTV – MSF Ongoing issues concerning the lack of a fully operational CCTV system.	Raynville Grange and Raynville Court	This has now been resolved at Raynville Court and Raynville Grange. NMO working with Mayfair Security	Completed
Quality Neighbourhoods	Our estates are safe places to live	CCTV – MSF Ongoing issues concerning the lack of a fully operational CCTV	Clyde Grange / Court	WNW NMOs regularly check the CCTV to identify perpetrators of crime and vandalism.	Dec 2012

		system.		NMO working with Mayfair Security	
Quality Neighbourhoods	Our estates are safe places to live	CCTV – MSF Ongoing issues concerning the lack of a fully operational CCTV system.	Wortley Towers/ Heights	WNW NMOs regularly check the CCTV to identify perpetrators of crime and vandalism. NMO working with Mayfair Security	Dec 2012
Quality Neighbourhoods	Our estates are safe places to live	Criminal damage & theft	Raynville Grange	Steel sheeting has been installed in communal areas	Completed
Quality Neighbourhoods	Our estates are safe places to live	Theft of copper piping and electric cabling	Poplars	Security sheet doors to be installed for communal dry riser room doors or alternatively install sliding metal shutter doors to them.	Ongoing
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Ex garage plots	Summerfields	Proposal submitted for external funding to regenerate ex - garage plots on the Summerfield estate and convert into community gardens.	Aug 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Regular fly tipping	Half Mile Garages	Now sheeted. Estate caretakers attended and cleared garage debris. Planning have confirmed that the Half Mile garages are due to be demolished and the land sold to investors.	Update re the demolition will be given March 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Regular fly tipping Untidy and overgrown green space	Calverley Lane	Estate caretakers cleared overgrown patch of land. Added to grass cutting contract.	Completed Reviewed monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well	Regular fly tipping	Aviaries And Theaker	Areas of land in private ownership that need tidying	Nov 2012 To be reviewed

	maintained		lane	up.	monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Regular fly tipping	Summerfields Half Mile Green	Estate Caretakers requested to clear area	Completed To be reviewed monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Regular fly tipping	Burnsalls and Theaker Lane	Formulate long term area panel bids to tidy up the drying areas.	Dec 12 – March 13
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Waste in Garden process (EAT)	Area wide	Environmental Action Team are currently developing a process.	March 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Flying-tipping of large bulky waste items in Summerfield Drive bin yard. Perpetrators identified.	Summerfield Drive	Bulky Waste disposal information provided to perpetrators and Estate Caretakers have removed large items.	To be reviewed Monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Bin yards	Cedars	NMO to formulate a plan with EAT ongoing problem, private and council	Dec 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Bin yards	Aviaries	NMO to formulate a plan with EAT ongoing problem, private and council	Dec 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Bin yards	Little Scotland	NMO to formulate a plan with EAT ongoing problem, private and council	Dec 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Bin yards	Bardens	NMO to formulate a plan with EAT ongoing problem, private and council	Dec 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Lack of Grit Bins	Coal Hill Estate x 3 locations	Area panel bid approved August 2012. Grit bins to be installed by October 2012.	Oct 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Lack of Grit Bins	Broadlea	Area Panel bid to be submitted	Oct 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well	Wyther Park House – not able to be used, attracting	Wyther Park House	A request has been submitted to board to return	Further update will be provided Dec

	maintained	anti social behaviour		the property to council housing stock	2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Summerfield Place bins are housed directly outside communal doors	Summerfield Place	Area Panel Bid Submitted	Oct 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	An ongoing damage / repair issue to the existing paved verge areas on Poplar Way has been addressed Verges	Poplar Way	An Area Panel Bid is due to be submitted Dec 2012 Approved Funding at Oct 12 area panel	Dec 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Excessive shrub(brambles) growth in drying area	Coal Hills	Estate Caretakers attended the area and cleared the overgrowth.	Completed To be reviewed monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Coal Hill drying area gates require re-hanging.	Coal Hill	Repair reported to Morrison.	Nov 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	High levels of litter	Langley Crescent	Cllr Gruen to contact refuse collection regarding the amount of litter that is left after the collection of rubbish	Nov 2012
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Untidy and overgrown gardens	Fernbanks	Enforcement of Tenancy Agreement. New re-charge process in place.	Reported Monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Untidy and overgrown gardens	Langleys	Enforcement of Tenancy Agreement. New re-charge process in place.	On monthly Grading/Inspection
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Untidy and overgrown gardens	Summerfields	Enforcement of Tenancy Agreement. New re-charge process in place.	On monthly Grading/Inspection
Quality Neighbourhoods	Our estates are clean, tidy, and well	Untidy and overgrown gardens	Broadleas	Enforcement of Tenancy Agreement.	On monthly Grading/Inspection

	maintained			New re-charge process in place.	
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Untidy and overgrown gardens	Fairfields	Enforcement of Tenancy Agreement. New re-charge process in place.	On monthly Grading/Inspection
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Untidy and overgrown gardens	Intake Lane	Enforcement of Tenancy Agreement. New re-charge process in place.	On monthly Grading/Inspection
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	A large communal area that has been tidied up to be fenced.	Broadleas	Area Panel Bid	April 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Dog fouling	Rossefields	Liaise with EAT Identification of dog fouling perpetrators is being investigated	Reviewed Monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Dog fouling	Half Mile Green	Liaise with EAT Identification of dog fouling perpetrators is being investigated	Reviewed Monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Dog fouling	Coal Hills	Liaise with EAT Identification of dog fouling perpetrators is being investigated	Reviewed Monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Japanese Knotweed on communal land	Broadlea Gardens/ Hill Leeds & Bradford Road	Communal areas and some Gardens on Broadleas identified and referred to the relevant team to put on contract for treatment	Dec 2012 Reviewed Monthly
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Japanese Knotweed on communal land	Half Miles	Significant weed growth in the guinnel behind Half Mile Green and Close.	Reviewed Monthly

				This is now on contract to be completed twice a year. The NMO is looking into this being completed more often	
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Waste chutes frequently being blocked	MSF across Inner West	Local Area Plan developed and in place. Morrison have a team working alongside Lanes for Drains.	Ongoing
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Litter – no litter bins	Coal Hills	Working with Environmental Action Team (EAT) to allocate bins	March 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Litter – no litter bins	Broadleas	Working with Environmental Action Team (EAT) to allocate bins	March 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	High turnover of tenants and low community spirit	All Multi blocks	Tenants in all the MSF have been consulted to identify their top 3 issues within the MSF. Wave 2 has commenced in order to address issues and concerns. Block profiling being completed	Wave 2 is now completed Wave 3 to be completed at the end of October 2012.
Quality Neighbourhoods	Neighbourhoods are sustainable and vibrant	High turnover of tenants and low community spirit	Various Areas	Action Days for all areas are scheduled.	Part completed Remainder to be completed by April 2013
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Dogs in MSFs.	All MSFs	Local Area Action plan in place. Cases of non compliance are being referred through to our legal dept.	ongoing
Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Fencing	Broadlea Hill – boundary fence at back of flats	Area Panel Bid submitted 2012.	Work now completed


Quality Neighbourhoods	Our estates are clean, tidy, and well maintained	Fencing	Landseers	Area Panel Bid submitted for fencing around 8 – 28 Landseer Road	Bid Completed
Quality Neighbourhoods	Neighbourhoods are sustainable and vibrant	Parts of the neighbourhood environment look tired and neglected	Mistress Lane Wythers Cedars Coal Hills (no mans land)	Links to the Neighbourhood Plans with area management to forge better working partnerships i.e. Street Cleaning, refuse collection, Environmental Action team	Ongoing
Quality Neighbourhoods	Local communities and partners influence our services and priorities	Low levels of customer or community engagement in our services	Broadleas	NMO regularly attends the area, and provides an advice service whilst patrolling the area	Ongoing
Quality Neighbourhoods	We support and value our vulnerable customers	Heavy doors	Burnsall Court	To look at replacing doors to front and back entrance doors. This is due to the residents feeling that the doors are too heavy and they don't open automatically	April 2013
Promote Equality and Diversity	We encourage diverse communities to get on well	Lack of engagement from residents	Fairfields	Ward members, Area Performance Manager and NMOs have arranged a consultation evening to try and engage residents with a view to setting up a new TARA.	Dec 2012
Promote Equality and Diversity	We encourage diverse communities to get on well	One of the top diverse areas in Leeds	Fairfields	LAMP	Oct 2012
Promote Equality and Diversity	We encourage diverse communities to get on well	Lack of engagement from residents	Fairfields	Action Day	Completed
Promote Equality and Diversity	We encourage diverse communities to get on well	Lack of engagement from residents	Broadleas	Action Day	Completed

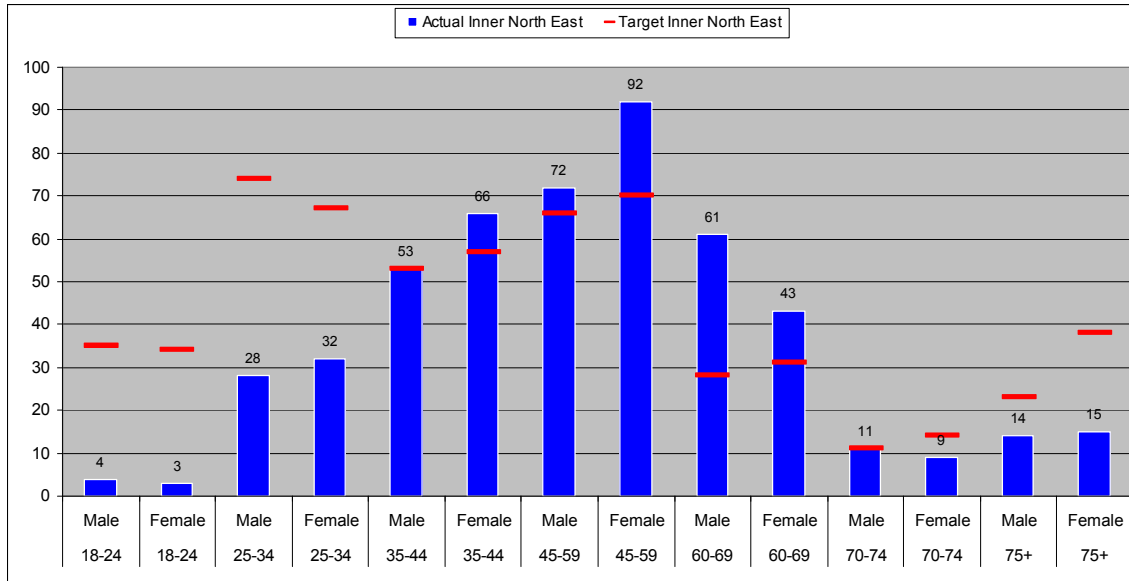
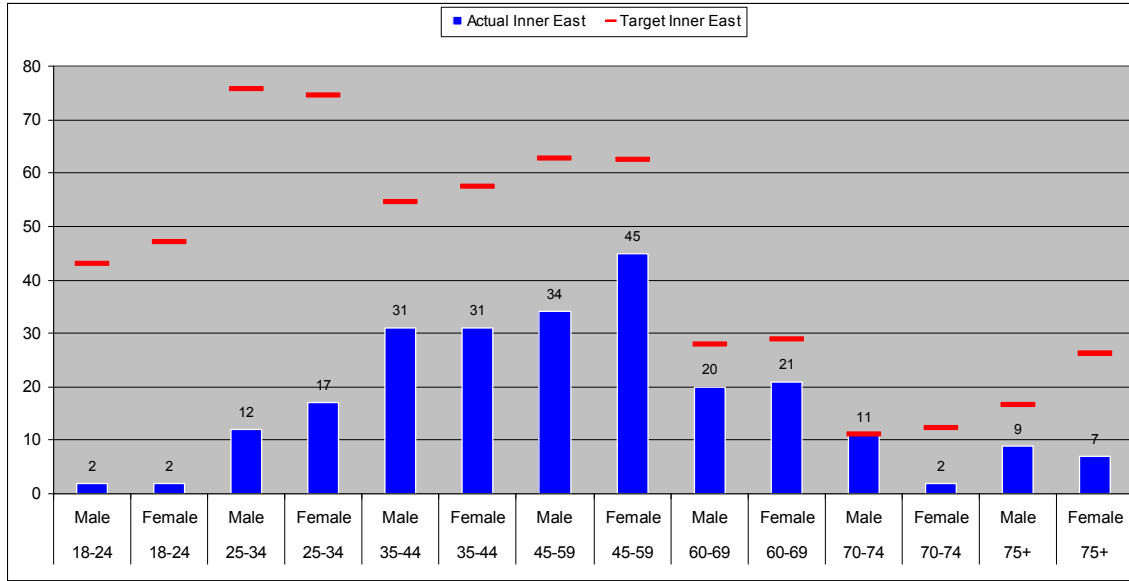
Promote Equality and Diversity	We encourage diverse communities to get on well	Tenancy Support	Poplars	Work Closely with the Tenancy Support Team (TST) TST to attend regular NHO meetings	Ongoing
Promote Equality and Diversity	We encourage diverse communities to get on well	Tenancy Support	Raynvilles	Work Closely with the Tenancy Support Team (TST) TST to attend regular NHO meetings	Ongoing
Promote Equality and Diversity	We support and value our vulnerable customers	Lack of awareness of mental health issues	Area wide	Housing Team Leaders to attend Mental Capacity Act training, then to relay to NMO's	Completed
Promote Equality and Diversity	All our customer are valued	Immediate communication with customers of diverse languages can be difficult when we have to wait for translation services	Area wide	Explore all staff with smart phones having access to a mobile phone app that helps with translations in some languages	To pilot in Inner North West Meeting 14/9/12
Promote Independence	Our tenants are supported to live independently	Few opportunities for older residents to exercise and improve their health	Ashlea Court	NMO to work closely with Scheme Manager to identify services i.e. Bramley Elderly Action	Ongoing
Promote Independence	Our tenants can realise their potential	High levels of worklessness	ALMO Wide	Promote apprentice scheme, & WNW Works to take 1 Sector Based academy placement.	Sept 12
Promote Independence	Our tenants can realise their potential	High levels of worklessness	ALMO Wide	Work with Partners to promote events. Job Centre Plus holds surgery in the Bramley Neighbourhood Housing Office.	Completed
Promote Independence	Our tenants can realise their potential	High levels of worklessness	Bramley Housing office New Wortley Community	Job Centre Plus Surgeries are held in the Bramley Neighbourhood Office the first Monday of	On going

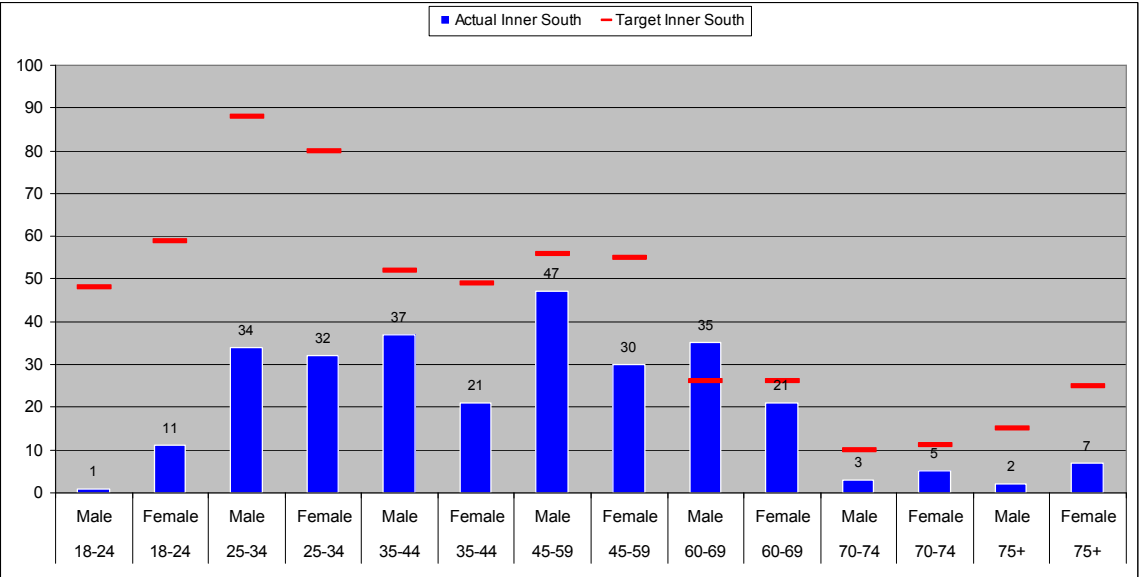
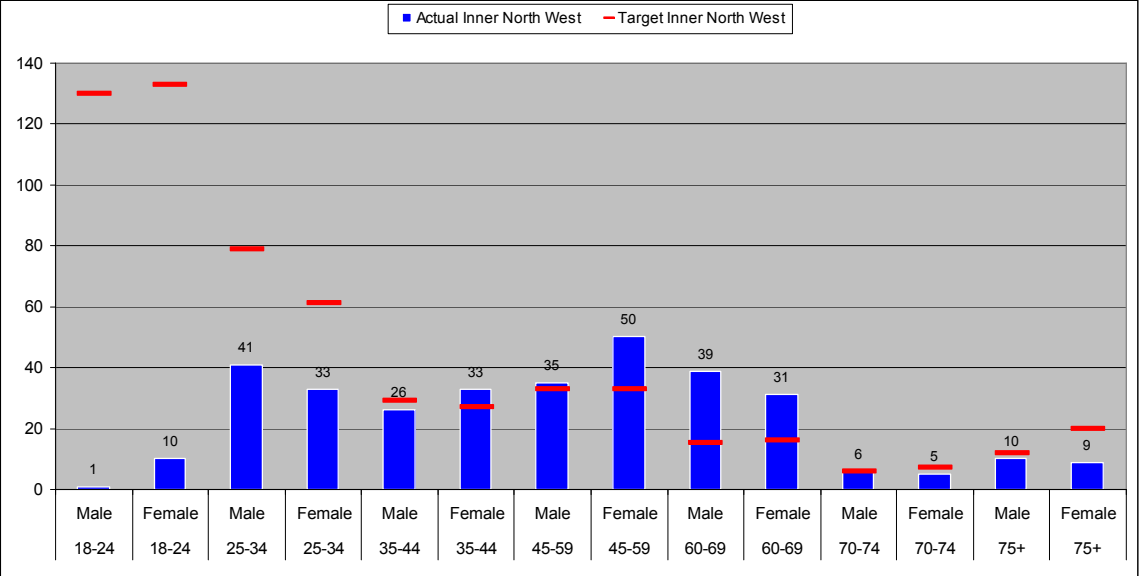
			centre Fairfield Community Centre	every month Tenants can also be signposted to job shops in Armley one stop, New Wortley Community Centre and Fairfield Community Centre We can link unemployed young people with tenancies into IGEN or look to introduce a Local Lettings Policy related to worklessness.	
Strong Governance and value for money	We provide excellent value for money to our customers	High cost associated with regular unblocking of rubbish chutes in Multi storey blocks.	Multi Storey Flats	Estate Caretaking team to pilot early response scheme. Providing a more efficient service and saving on costs to contractors	Ongoing

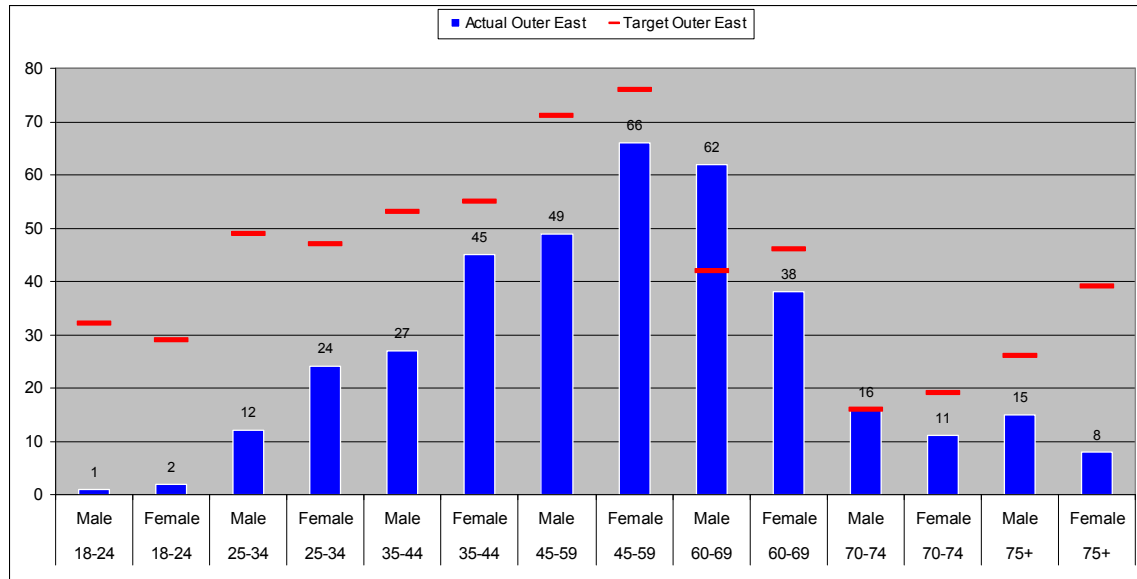
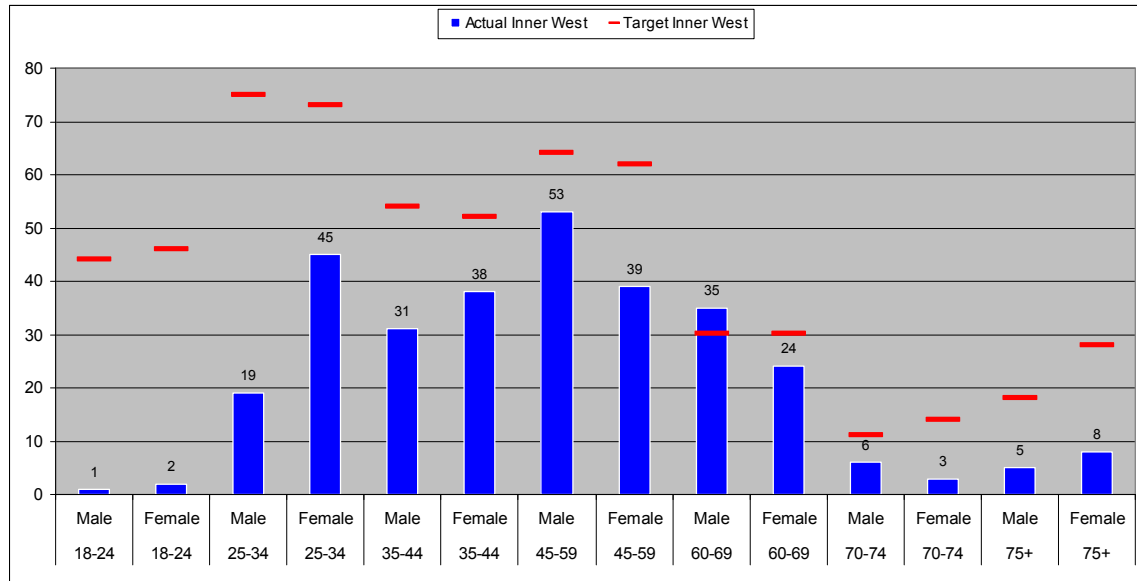
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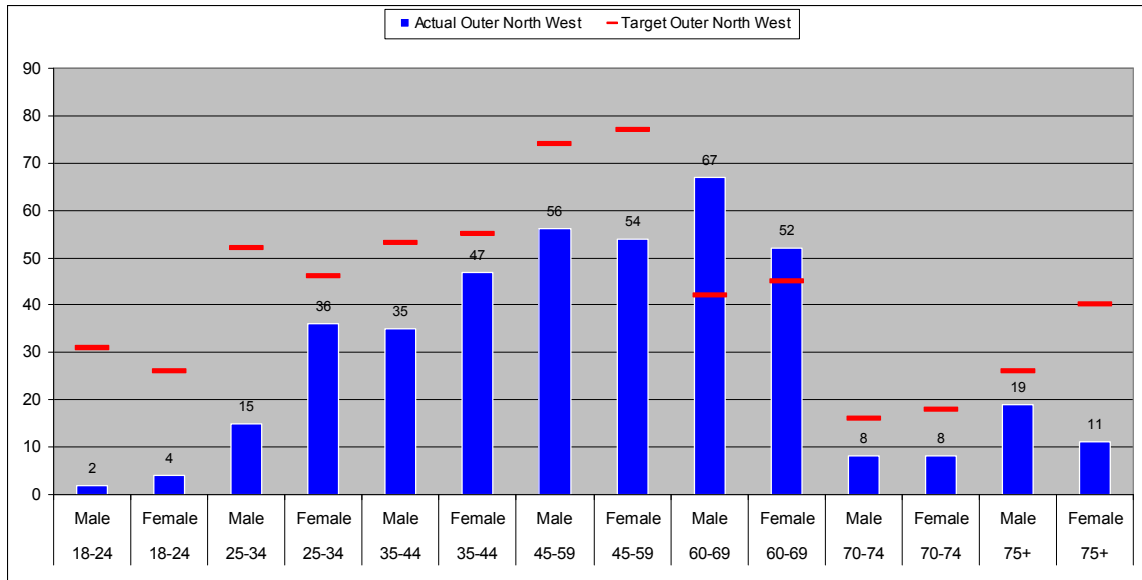
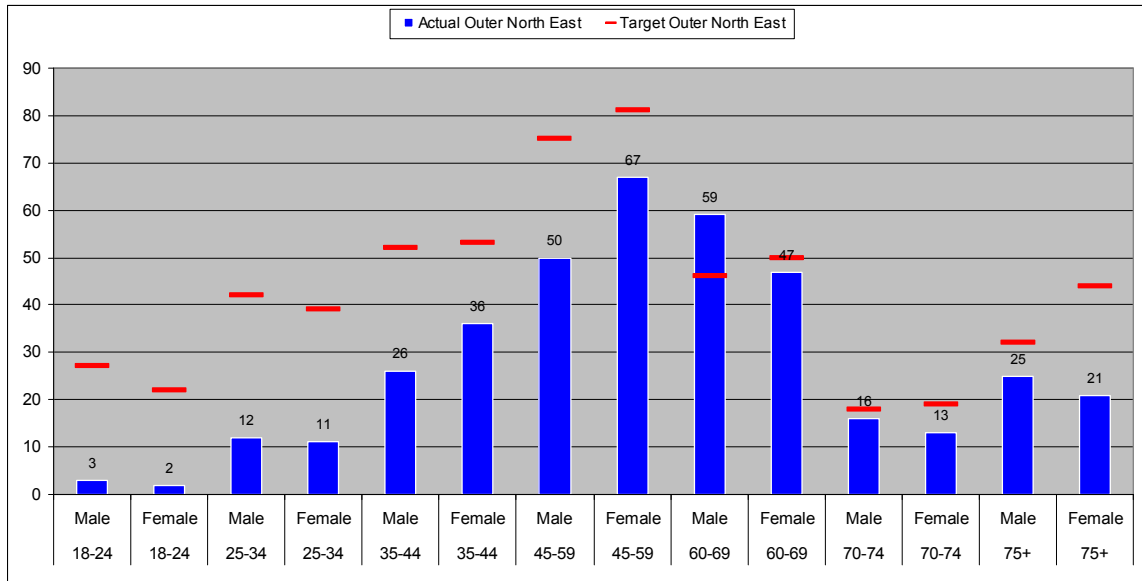
**Leeds Citizens Panel
Membership Summary** (correct as of 1 November 2012)

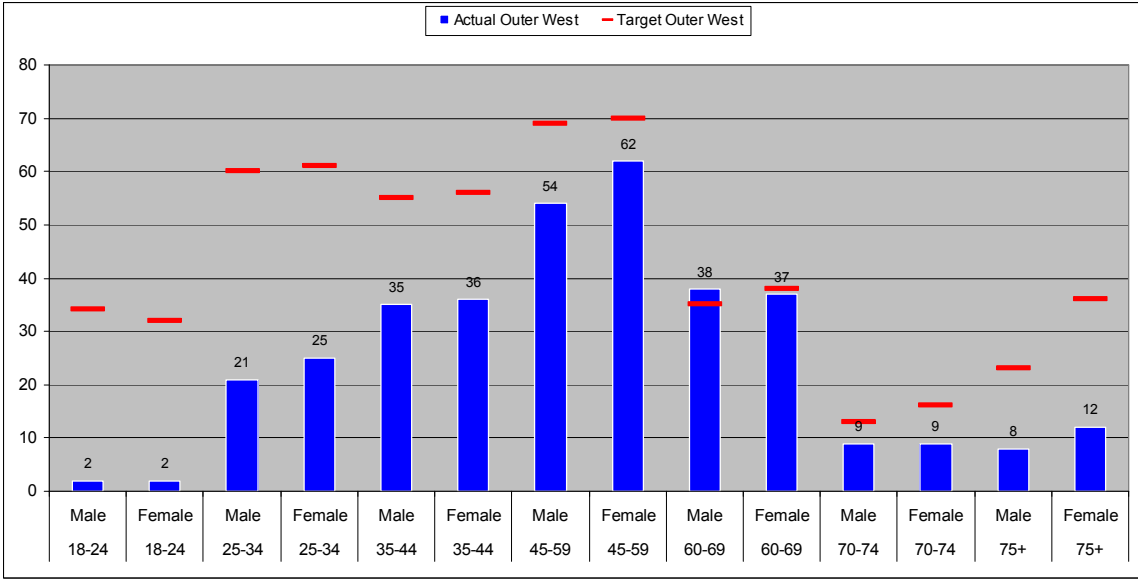
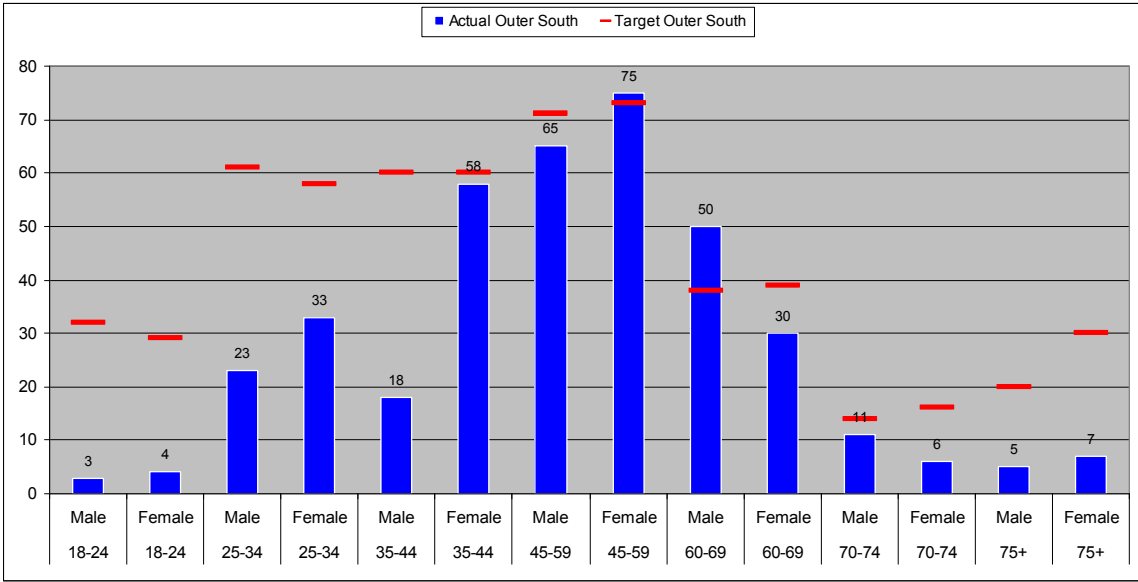
Quick Summary 				
		Count	% of Total Target	
Total Recorded:		3919	65.3%	No. of Emails: 3126 (79.8%)
			Total	Target
Age Groups:				% of Target
	18-24		68	912 7.5%
	25-34		542	1262 42.9%
	35-44		763	1036 73.7%
	45-59		1144	1301 87.9%
	60-69		842	680 123.8%
	70-74		175	272 64.4%
	75+		229	536 42.7%
	TOTAL		3763	6000 62.7%
Gender:	Female		1991	3065 65.0%
	Male		1882	2935 64.1%
	TOTAL		3873	6000 64.6%
Ethnicity:	White		3190	5505 (91.8%) 57.9%
	Mixed Race		75	82 (1.4%) 91.1%
	Asian		135	277 (4.6%) 48.8%
	Black		95	88 (1.5%) 108.5%
	Other		52	48 (0.8%) 107.4%
	TOTAL		3547	6000 59.1%
Area Committee:	Inner East		259	600 43.2%
	Inner North East		531	600 88.5%
	Inner North West		343	600 57.2%
	Inner South		303	600 50.5%
	Inner West		318	600 53.0%
	Outer East		386	600 64.3%
	Outer North East		407	600 67.8%
	Outer North West		438	600 73.0%
	Outer South		400	600 66.7%
	Outer West		361	600 60.2%
	TOTAL		3746	6000 62.4%
			Total	% of Returns
Long Term Illness:	Yes		444	11.3%
	No		2177	55.5%
	No Response		1298	33.1%
Faith:	Buddhist		24	0.6%
	Christian		2005	51.2%
	Hindu		74	1.9%
	Jewish		63	1.6%
	Muslim		80	2.0%
	Sikh		31	0.8%
	No Religion		1170	29.9%
	Other		93	2.4%
	No Response		379	9.7%
	TOTAL		3919	











Stanningley Fire Station, 637 Stanningley Road, Stanningley, Leeds LS28 6FS



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